



Republic of the Philippines
PROVINCE OF SORSOGON
MUNICIPALITY OF GUBAT

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 2019 - 017

**AN ORDER CREATING THE EXECUTIVE AND LEGISLATIVE AGENDA TEAM
(ELA TEAM) OF THIS MUNICIPALITY FOR THE YEAR 2019-2022**

WHEREAS, Republic Act No. 7160 otherwise known as the Local Government Code of 1991 mandates, LCEs of a province, city or municipality to: "present the program of government and propose policies for the consideration of the Sanggunian...at the opening of a regular session of the Sanggunian concerned" and "initiate and propose legislative measures to the sanggunian... and as often as may be deemed necessary, to provide such information and data needed or requested by said Sanggunian in the performance of its functions" (Sections 444, 455 and 465);

WHEREAS, DILG Memorandum Circular No. 2004-64 dated June 1, 2004 enjoins provincial, city and municipal government authorities to cause the formulation and implementation of their Executive and Legislative Agenda for CYs 2004-2007, and every three (3) years thereafter;

WHEREAS, Executive Legislative Agenda will focused on five (5) areas: Governance, Administration, Social Services, Economic Development and Environmental Management;

WHEREAS, the team will take a lead in facilitating multi-stakeholders consultation and in the preparation of ELA and its implementation;

NOW THEREFORE, I, SHARON ROSE G. ESCOTO, Mayor of the Municipality of Gubat, Sorsogon by virtue of the power vested in me by law, do hereby order the following:

Section 1. ORGANIZATION AND COMPOSITION OF THE ELA TEAM. The Executive and Legislative Agenda Team are hereby organized and shall be composed of the following:

Chairman: HON. SHARON ROSE G. ESCOTO, Municipal Mayor

Co-Chairman: HON. SIXTO F. ESTAREJA, Municipal Vice-Mayor

Members:

SB MEMBERS:

HON. AIZA ENCINARES

HON. ALVIN ROSALES

HON. DANILO PURA

HON. DANILO ENAJE

HON. KENNETH ESCANDOR

HON. NOE ENDAYA

HON. ANTHONY CALLOS

HON. VALENTIN PURA IV

SB SECRETARIAT	HON. RAMILO FAJARDO JOEY ENAJE LILIA VARGAS
MAYOR'S OFFICE	KRISTIN ANTIVOLA
OMAD	PATRICK OMAR ERESTAIN MARIZ LACANDULA
MDRRMO	RHALEN ENDENO MARK LAGUARES
MEO	RIZALDE ERMINO KEVIN ESPINEDA
HRMO	AIDA MENDIVIL JAIME ESTILLER
MTO	REYMUNDO QUIÑONES ATTY. AUGUSTO CESAR ERMINO
OMA	AVA OBRIQUE VILLA ESPINOLA
MARKET/ MENRO	LEA SANTOS JOSELITO LUMBA
MAO	YOLANDA PATRIARCA JOYCE NICOLAS PAULENE ESSLER
MSWDO	AGNES DOMINGO JEAN FABILANE
MHO	DR. ANTHONY LELIS DRA. MARIAN KRISTINE ECLEO
MBO	EDUARDO FELICIA ANA ESTRELLADO
MPDO	FAUSTINO TACLAN JR. AIDA HANDIG
MCR	ROWENA FAJARDO RODEL ESQUIERRA
MASSO	ERME ENANO SHARON SARIO
MNAO	RENZ BINO DARWIN ESPINEDA
MTCAO	FRANCES URBANO

Section 2. FUNCTIONS. The ELA Team shall be responsible in the formulation and implementation of the Executive and Legislative Agenda which includes the following:

- a. Redefining/revisiting the LGU vision and mission statements;
- b. Determining the vision-reality gap;
- c. Formulating sectoral goals and objectives;
- d. Formulating sectoral strategies;
- e. Identifying programs, projects, activities, and legislative requirements;
- f. Prioritizing programs, projects, and activities and legislative requirements;
- g. Ranking and matching of prioritized PPA's and legislative requirements with available funds.

The ELA Team shall also partake in the implementation of the Quality Management System (QMS) certifiable to ISO 9001:2015 and ensure that all programs, projects and activities are in compliance to the QMS.

Section 3. FUNDING. The municipality shall allocate funds and resources to undertake the crafting of the ELA Formulation.

Section 4. MEETINGS. The ELA Team shall meet quarterly or as often as necessary.

Section 5. EFFECTIVITY. This order shall take effect immediately.

Done in the Municipality of Gubat, Province of Sorsogon, Philippines, this 19th day of July 2019.



SHARON ROSE G. ESCOTO
Municipal Mayor