



Republic of the Philippines
PROVINCE OF SORSOGON
MUNICIPALITY OF GUBAT

Office of the Sangguniang Bayan

EXCERPTS FROM THE MINUTES OF THE 8th SPECIAL SESSION OF THE SANGGUNIANG BAYAN OF GUBAT, SORSOGON HELD ON MONDAY, DECEMBER 18, 2017 AT THE SANGGUNIANG BAYAN SESSION HALL.

PRESENT:

HON. SIXTO F. ESTAREJA	- Municipal Vice Mayor/P.O.
HON. JOHN PAUL E. ERLANO	- Member, Sanggunian Bayan
HON. CESAR D. ESPERIDA, JR.	- Member, Sanggunian Bayan
HON. DANILO E. ENAJE	- Member, Sanggunian Bayan
HON. KENNETH D. ESCANDOR	- Member, Sanggunian Bayan
HON. ANTHONY C. CALLOS	- Member, Sanggunian Bayan
HON. VALENTIN A. PURA IV	- Member, Sanggunian Bayan
HON. AIZA E. ENCINARES	- Member, Sanggunian Bayan
HON. ARNEL E. BILLONES	- Acting Liga President

ABSENT:

HON. RAMON E. ENTICO	- Member, Sanggunian Bayan
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MUNICIPAL ORDINANCE NO. 2017- 14

*Hon. Valentin A. Pura IV and Hon. Cesar D. Esperida, Jr., Authors
Unanimously Seconded*

AN ORDINANCE CREATING THE MUNICIPAL GOVERNMENT ASSISTANT DEPARTMENT HEAD PLANTILLA POSITION UNDER THE MUNICIPAL HEALTH OFFICE (MHO).

BE IT ENACTED BY THE SANGGUNIANG BAYAN IN SESSION THAT:

Section 1. This Ordinance shall create position of Municipal Government Assistant Department Head under the Municipal Health Office (MHO) in the Local Government Unit of Gubat, Sorsogon, respectively.

Section 2. Creation - The hereunder new plantilla position is hereby created with its corresponding salary grade and item number:

<u>POSITION</u>	<u>OFFICE</u>	<u>SALARY GRADE</u>	<u>ITEM NO.</u>
Municipal Government Assistant Department Head	Municipal Health Office	22/1	3-01-011-101

Section 3. Position Qualification. - the required qualifications standard for this position shall be subject to the Civil Service laws, rules and regulations.

Section 4. Duties and Responsibilities - Subject to guidelines of the career service position and Position Qualifications and Compensation, the duties and functions attached to the above-mentioned position shall be the following:

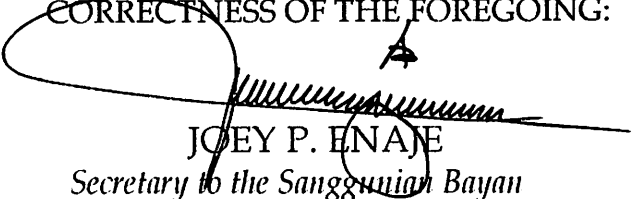
1. Conduct consultation and treatment of indigent patients in the barangays;
2. Conduct health information campaign and render health services;
3. Render clinical services;
4. Be in the frontline of the delivery of basic health services particularly uring and in the aftermath of man-made and natural calamities;
5. Exercise such other powers and perform such other duties and functions as maybe prescribed by law or ordinance.

Section 5. Funding Requirement - funds for the position shall be incorporated under the 2018 Annual Budget of the Municipality.

Section 6. Effectivity. This ordinance shall take effect upon approval.

ENACTED AND APPROVED UNANIMOUSLY.

I HEREBY CERTIFY TO THE
CORRECTNESS OF THE FOREGOING:


JOEY P. ENAJE
Secretary to the Sanggunian Bayan

Attested by:


HON. SIXTEEN ESTAREJA
Municipal Vice Mayor, Presiding Officer

Approved By:


HON. SHARON ROSE G. ESCOTO
Municipal Mayor