



Safety Seal Certification Program

Legal Bases: DILG, DOLE, DTI, DoT and DoH JMC No. 21-01 S. 2021 and DILG MC No. 2021-053



WET MARKET

NAME OF STORE/STALL NO:

	REQUIREMENTS	REMARKS
1	Business Permit / Mayor's Permit	
2	Visible signage for the minimum requirements for transaction (NO FACEMASK, NO TRANSACTION)	
3	COVID-19 Emergency hotlines are placed in conspicuous area.	
4	Installed physical barriers to maintain social distancing	
5	Availability of windows for adequate air exchange in enclosed(indoor) areas as cited in DOLE Department Order No. 224-21 or the Guidelines on Ventilation for Workplaces and Public Transport to Prevent and Control the Spread of COVID-19.	
6	Compliance to the disinfection protocol in accordance with DOH Department Memorandum No. 2020-157 and 0157-A	
7	Conducts regular (at least twice a week) cleaning and disinfection in the establishment in compliance to the Cleaning and Disinfection of Environmental Surfaces in the Context of COVID-19 by the World Health Organization.	
8	Personnel, employees, and clients always wear facemasks.	
9	Availability of storage facility for proper collection, treatment, and disposal of used facemasks and other infectious wastes.	



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RETAIL STORES		
NAME OF STORE/STALL NO:		
	REQUIREMENTS	REMARKS
1	Business Permit / Mayor's Permit	
2	Logbooks conspicuously placed for registration of employees and clients.	
3	Availability of temperature or thermal scanner (e.g., thermal gun) to assess employees, clients and visitors. (Stores that requires customers inside the establishment)	
4	Availability of health declaration sheet for employees and clients. (Stores that requires customers inside the establishment)	
5	Visible signage for the minimum requirement before entering the establishment (NO FACEMASK/NO FACESHIELD, NO ENTRY)	
6	COVID-19 Emergency hotlines are placed in conspicuous area.	
7	Availability of handwashing stations with soap, sanitizers and hand drying equipment or supplies for employees and clients/visitors in strategic location in the establishment.	
8	Installed physical barriers in enclosed areas to maintain social distancing (blocking off chairs, markers, stickers on the floor for spacing)	
9	Availability of personnel-in-charge for monitoring and maintaining social distancing and ensuring the compliances of clients/visitors/employees to health protocols and areas in the establishment where people gather (e.g., queue)	
10	Availability of windows for adequate air exchange in enclosed(indoor) areas as cited in DOLE Department Order No. 224-21 or the Guidelines on Ventilation for Workplaces and Public Transport to Prevent and Control the Spread of COVID-19.	
11	Compliance to the disinfection protocol in accordance with DOH Department Memorandum No. 2020-157 and 0157-A	
12	Conducts regular (at least twice a week) cleaning and disinfection in the establishment in compliance to the Cleaning and Disinfection of Environmental Surfaces in the Context of COVID-19 by the World Health Organization.	
13	Personnel, employees, clients and visitors always wear facemasks for non-A/C; Face mask and face shields for enclosed places or A/C establishments.	
14	Presence of designated Safety Officer with the following functions: a.) coordinate with the appropriate bodies for support and referral to community-based isolation facilities for confirmed cases with mild symptoms, and to health facilities for severe and critical care, b.) undertake contact tracing or coordinate the conduct thereof; c.) monitor status of employees quarantined or isolated; d.) implement return to work policies; and e.) Established referral system for medical and psychosocial services	
15	Availability of storage area for proper disposal of used facemasks and other infectious wastes to be collected by the municipal garbage	



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RESTAURANT OUTSIDE HOTELS/RESORTS, FASTFOOD, EATERIES, COFFEE SHOPS		
NAME OF ESTABLISHMENT:		
	REQUIREMENTS	REMARKS
1	Business Permit / Mayor's Permit	
2	Logbooks conspicuously placed for registration of employees and clients.	
3	Availability of temperature or thermal scanner (e.g., thermal gun) to assess employees, clients and visitors. (Stores that requires customers inside the establishment)	
4	Availability of health declaration sheet for employees and clients. (Stores that requires customers inside the establishment)	
5	Visible signage for the minimum requirement before entering the establishment (NO FACEMASK/NO FACESHIELD, NO ENTRY)	
6	COVID-19 Emergency hotlines are placed in conspicuous area.	
7	Availability of handwashing stations with soap, sanitizers and hand drying equipment or supplies for employees and clients/visitors in strategic location in the establishment.	
8	Installed physical barriers in enclosed areas to maintain social distancing (blocking off chairs, markers, stickers on the floor for spacing)	
9	Availability of personnel-in-charge for monitoring and maintaining social distancing and ensuring the compliances of clients/visitors/employees to health protocols and areas in the establishment where people gather (e.g., queue)	
10	Availability of windows for adequate air exchange in enclosed(indoor) areas as cited in DOLE Department Order No. 224-21 or the Guidelines on Ventilation for Workplaces and Public Transport to Prevent and Control the Spread of COVID-19.	
11	Compliance to the disinfection protocol in accordance with DOH Department Memorandum No. 2020-157 and 0157-A	
12	Conducts regular (at least twice a week) cleaning and disinfection in the establishment in compliance to the Cleaning and Disinfection of Environmental Surfaces in the Context of COVID-19 by the World Health Organization.	
13	Personnel, employees, clients and visitors always wear facemasks for non-A/C; Face mask and face shields for enclosed places or A/C establishments.	
14	Presence of designated Safety Officer with the following functions: a.) coordinate with the appropriate bodies for support and referral to community-based isolation facilities for confirmed cases with mild symptoms, and to health facilities for severe and critical care, b.) undertake contact tracing or coordinate the conduct thereof; c.) monitor status of employees quarantined or isolated; d.) implement return to work policies; and e.) Established referral system for medical and psychosocial services	
15	Availability of storage area for proper disposal of used facemasks and other infectious wastes to be collected by the municipal garbage	



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BANKS, MONEY CHANGERS, PAWNSHOPS, REMITTANCE CENTERS, TUTORIAL, TESTING AND REVIEW CENTERS		
NAME OF ESTABLISHMENT:		
	REQUIREMENTS	REMARKS
1	Business Permit / Mayor's Permit	
2	Logbooks conspicuously placed for registration of employees and clients.	
3	Availability of temperature or thermal scanner (e.g., thermal gun) to assess employees, clients and visitors. (Stores that requires customers inside the establishment)	
4	Availability of health declaration sheet for employees and clients. (Stores that requires customers inside the establishment)	
5	Visible signage for the minimum requirement before entering the establishment (NO FACEMASK/NO FACESHIELD, NO ENTRY)	
6	COVID-19 Emergency hotlines are placed in conspicuous area.	
7	Availability of handwashing stations with soap, sanitizers and hand drying equipment or supplies for employees and clients/visitors in strategic location in the establishment.	
8	Installed physical barriers in enclosed areas to maintain social distancing (blocking off chairs, markers, stickers on the floor for spacing)	
9	Availability of personnel-in-charge for monitoring and maintaining social distancing and ensuring the compliances of clients/visitors/employees to health protocols and areas in the establishment where people gather (e.g., queue)	
10	Availability of windows for adequate air exchange in enclosed(indoor) areas as cited in DOLE Department Order No. 224-21 or the Guidelines on Ventilation for Workplaces and Public Transport to Prevent and Control the Spread of COVID-19.	
11	Compliance to the disinfection protocol in accordance with DOH Department Memorandum No. 2020-157 and 0157-A	
12	Conducts regular (at least twice a week) cleaning and disinfection in the establishment in compliance to the Cleaning and Disinfection of Environmental Surfaces in the Context of COVID-19 by the World Health Organization.	
13	Personnel, employees, clients and visitors always wear facemasks for non-A/C; Face mask and face shields for enclosed places or A/C establishments.	
14	Presence of designated Safety Officer with the following functions: a.) coordinate with the appropriate bodies for support and referral to community-based isolation facilities for confirmed cases with mild symptoms, and to health facilities for severe and critical care, b.) undertake contact tracing or coordinate the conduct thereof; c.) monitor status of employees quarantined or isolated; d.) implement return to work policies; and e.) Established referral system for medical and psychosocial services	
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OTHER PRIVATE ESTABLISHMENTS

NAME OF ESTABLISHMENT:

REQUIREMENTS		REMARKS
1	Business Permit / Mayor's Permit	
2	Logbooks conspicuously placed for registration of employees and clients.	
3	Availability of temperature or thermal scanner (e.g., thermal gun) to assess employees, clients and visitors. (Stores that requires customers inside the establishment)	
4	Availability of health declaration sheet for employees and clients. (Stores that requires customers inside the establishment)	
5	Visible signage for the minimum requirement before entering the establishment (NO FACEMASK/NO FACESHIELD, NO ENTRY)	
6	COVID-19 Emergency hotlines are placed in conspicuous area.	
7	Availability of handwashing stations with soap, sanitizers and hand drying equipment or supplies for employees and clients/visitors in strategic location in the establishment.	
8	Installed physical barriers in enclosed areas to maintain social distancing (blocking off chairs, markers, stickers on the floor for spacing)	
9	Availability of personnel-in-charge for monitoring and maintaining social distancing and ensuring the compliances of clients/visitors/employees to health protocols and areas in the establishment where people gather (e.g., queue)	
10	Availability of windows for adequate air exchange in enclosed(indoor) areas as cited in DOLE Department Order No. 224-21 or the Guidelines on Ventilation for Workplaces and Public Transport to Prevent and Control the Spread of COVID-19.	
11	Compliance to the disinfection protocol in accordance with DOH Department Memorandum No. 2020-157 and 0157-A	
12	Conducts regular (at least twice a week) cleaning and disinfection in the establishment in compliance to the Cleaning and Disinfection of Environmental Surfaces in the Context of COVID-19 by the World Health Organization.	
13	Personnel, employees, clients and visitors always wear facemasks for non-A/C; Face mask and face shields for enclosed places or A/C establishments.	
14	Presence of designated Safety Officer with the following functions: a.) coordinate with the appropriate bodies for support and referral to community-based isolation facilities for confirmed cases with mild symptoms, and to health facilities for severe and critical care, b.) undertake contact tracing or coordinate the conduct thereof; c.) monitor status of employees quarantined or isolated; d.) implement return to work policies; and e.) Established referral system for medical and psychosocial services	
15	Availability of storage area for proper disposal of used facemasks and other infectious wastes to be collected by the municipal garbage	



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CARWASH, LAUNDRY SERVICE CENTERS, SPORT CENTERS, GYM

NAME OF ESTABLISHMENT:

	REQUIREMENTS	REMARKS
1	Business Permit / Mayor's Permit	
2	Logbooks conspicuously placed for registration of employees and clients.	
3	Availability of temperature or thermal scanner (e.g., thermal gun) to assess employees, clients and visitors. (Stores that requires customers inside the establishment)	
4	Availability of health declaration sheet for employees and clients. (Stores that requires customers inside the establishment)	
5	Visible signage for the minimum requirement before entering the establishment (NO FACEMASK/NO FACESHIELD, NO ENTRY)	
6	COVID-19 Emergency hotlines are placed in conspicuous area.	
7	Availability of handwashing stations with soap, sanitizers and hand drying equipment or supplies for employees and clients/visitors in strategic location in the establishment.	
8	Installed physical barriers in enclosed areas to maintain social distancing (blocking off chairs, markers, stickers on the floor for spacing)	
9	Availability of personnel-in-charge for monitoring and maintaining social distancing and ensuring the compliances of clients/visitors/employees to health protocols and areas in the establishment where people gather (e.g., queue)	
10	Availability of windows for adequate air exchange in enclosed(indoor) areas as cited in DOLE Department Order No. 224-21 or the Guidelines on Ventilation for Workplaces and Public Transport to Prevent and Control the Spread of COVID-19.	
11	Compliance to the disinfection protocol in accordance with DOH Department Memorandum No. 2020-157 and 0157-A	
12	Conducts regular (at least twice a week) cleaning and disinfection in the establishment in compliance to the Cleaning and Disinfection of Environmental Surfaces in the Context of COVID-19 by the World Health Organization.	
13	Personnel, employees, clients and visitors always wear facemasks for non-A/C; Face mask and face shields for enclosed places or A/C establishments.	
14	Presence of designated Safety Officer with the following functions: a.) coordinate with the appropriate bodies for support and referral to community-based isolation facilities for confirmed cases with mild symptoms, and to health facilities for severe and critical care, b.) undertake contact tracing or coordinate the conduct thereof; c.) monitor status of employees quarantined or isolated; d.) implement return to work policies; and e.) Established referral system for medical and psychosocial services	
15	Availability of storage area for proper disposal of used facemasks and other infectious wastes to be collected by the municipal garbage	