



Republic of the Philippines  
PROVINCE OF SORSOGON  
MUNICIPALITY OF GUBAT

**OFFICE OF THE MAYOR**

**EXECUTIVE ORDER NO. 2016-002**

**AN ORDER CREATING THE EXECUTIVE AND LEGISLATIVE  
AGENDA TEAM (ELA TEAM) OF THIS MUNICIPALITY**

**WHEREAS**, Republic Act No. 7160 otherwise known as the Local Government Code of 1991 mandates, LCEs of a province, city or municipality to: "present the program of government and propose policies for the consideration of the Sanggunian... at the opening of a regular session of the Sanggunian concerned" and "initiate and propose legislative measures to the sanggunian... and as often as may be deemed necessary, to provide such information and data needed or requested by said Sanggunian in the performance of its functions" (Sections 444, 455 and 465);

**WHEREAS**, DILG Memorandum Circular No. 2004-64 dated June 1, 2004 enjoins provincial, city and municipal government authorities to cause the formulation and implementation of their Executive and Legislative Agenda for CYs 2004-2007, and every three (3) years thereafter;

**WHEREAS**, Executive Legislative Agenda will focused on five (5) areas: Governance, Administration, Social Services, Economic Development and Environmental Management;

**WHEREAS**, the team will take a lead in facilitating multi-stakeholders consultation and in the preparation of ELA;

**NOW THEREFORE, I, SHARON ROSE G. ESCOTO**, Mayor of the Municipality of Gubat, Sorsogon by virtue of the power vested in me by law, do hereby order the following:

**Section 1. ORGANIZATION AND COMPOSITION OF THE ELA TEAM.** The Executive and Legislative Agenda Team are hereby organized and shall be composed of the following:

Chairman: HON. SHARON ROSE G. ESCOTO, Municipal Mayor

Co-Chairman: HON. SIXTO F. ESTAREJA, Municipal Vice-Mayor

Members:

HON. KENNETH D. ESCANDOR, Committee Chair on Appropriation

JOEY P. ENAJE, SB Secretary

FAUSTINO TACLAN JR., MPDC

DEPARTMENT HEADS

NELSON QUIÑONES, Liga President

NGOs: ANNABEL C. LANON, IRDF

NOLI JOHN E. MERCADER, Gubat, Inc

JOY E. ENDRACA, ABS CBN, LINGKOD KAPAMILYA INC.

Facilitator:

SHIRLEY J. DELVALLE, DILG-MLGOO

**Section 2. FUNCTIONS.** The ELA Team shall be responsible in the implementation of the formulation of the Executive and Legislative Agenda and CAP-DEV. Plan.

**Section 3. FUNDING.** The municipality shall allocate funds and resources to undertake the crafting of the ELA-CAPDEV

**Section 4. SUBMISSION OF REPORTS.** The MPDC should submit to the concerned Local and National concerned agencies the following:

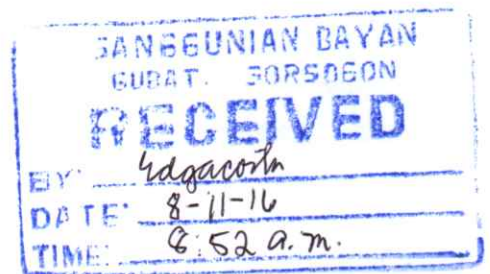
- a. Quarterly reports of the monitoring activities it has conducted during the period;
- b. Minutes of meeting and;
- c. Quarterly status report on ELA functionality

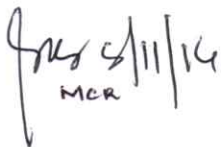
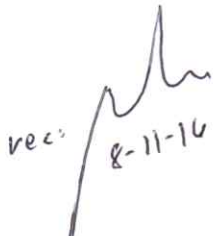
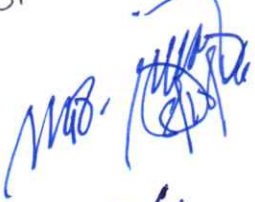
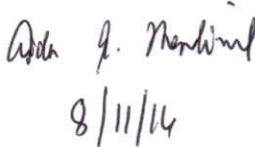
The Team must furnish the LGOO (DILG) assigned in the municipality with copies of the stated documents.

**Section 6. EFFECTIVITY.** This order shall take effect immediately.

Done in the Municipality of Gubat, Province of Sorsogon, Philippines, this 19<sup>th</sup> day of July 2016.

  
**SHARON ROSE G. ESCOTO**  
Municipal Mayor



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