

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 2016-011A S 2016

ORGANIZING THE MUNICIPAL DEVELOPMENT COUNCIL'S FIVE (5) SECTORAL COMMITTEES OF THIS MUNICIPALITY.

WHEREAS, Sec 106-107 of Republic Act 7160 otherwise known as the Local Government Code of 1991, states that the Local Government Unit shall have a comprehensive multi-sectoral development plan to be initiated by its development council;

WHEREAS, the Local Development Council (LDC) may form sectoral or functional committees namely: Social, Economic, Physical/land use/infrastructure, institutional and environmental to assist them in the performance of their functions;

WHEREAS, DILG MC NO. 2007-114 provides for the guidelines in updating the medium term comprehensive development plan (CDP), contents of the executives legislative, formulation of the provincial development and provincial framework plan (PDPFP) and reconstitution of the local development council as the mandated planning structure;

WHEREAS, DILG REGIONAL MEMORANDUM CIRCULAR is reiterating the Reconstitution and Strengthening of the Local Development Council and creation of Five (5) Sectoral Committees, its membership and its functions;

NOW THEREFORE, I, SHARON ROSE G. ESCOTO, Municipal Mayor of the Municipality of GUBAT, Sorsogon, by virtue of the powers vested in me by law, do hereby order the organization of Municipal Five (5) Sectoral Committees and its functions:

SECTION 1. COMPOSITION PER SECTOR

1. Social Development

Faustino E. Taclan Jr. - MPDC
Sandra D. Pura - MSWDO
Dr. Anthony S. Lelis - MHO

Plns. Jimmy T. Pintor -Public Order and Safety Officer
Nelson E. Quiñones -MDC Rep. (barangay), Liga President

Noel L. Agnote -Dep-Ed Rommel Oscillada -PTCA Rep.

Hon. Danilo E. Enaje -SB Comm. On Women & Family

Shirley J. Del Valle - MLGOO

Salvacion D. Del Monte MDC Rep. (NGO/PO)

2. Economic Development

Aida E. Mendivil - PESO Yolanda F. Patriarca - MAO

Rhodora Paula E. Yuzon - Tourism Officer
Engr.Rizalde E. Ermino . -Coop. Dev. Officer

Rolando Embile -MDC Rep. (NGO/CSO/PO)

Hon. Kenneth D. Escandor

- Member, Chairman, Comm. on Trade and Industry,
Livelihood and or Appropriation & Finance

3. Physical/Land Use/Infrastructure Development

Engr. Rizalde E. Ermino - Mun. Engineer
Aida D. Handig - MPDC personnel
TESDA Representative - NGO/CSO/PO
Arnel E. Billones - MDC Rep (brgy.)

Hon. Anthony C. Callos - SB Member, Chair, Comm. On Infrastructure

Environmental Management

Nemie O.Velasco Ramon E. Farenas

Ruth Rowena D. Moore

Rogelio E. Listana Jr.

Lea E. Santos

Hon. Ramon E. Entico

- MPDC Staff

- MENRO

- MPDC staff

- MDC Rep. (barangay)

- Property Custodian

- MDC Rep. (NGO/CSO/PO)

- MDC Rep. (barangay)

-MDC Rep (NGO/CSO) - MDC Secretariat Member

- DILG/MLGOO

-SB member, Chair, Comm. On Arts, Culture & Heritage

-SB Member, Chair, Committee on Environment

5. Institutional Development

Aida D. Handig

Bernabe M. Espedido Leonisa L. Ferreras Ma. Luisa G. Epino

Shirley J. Del Valle

Hon. Aiza E. Encinares

SECTION 2. FUNCTIONS OF SECTORAL COMMITTEES.

- 1. Assist the LDC in the performance of its functions:
- 2. Provide the LDC with data and information essential to the formulation of plans, programs and activities:
- 3. Define sectoral or functional objectives, set targets and identify programs, projects and activities
- 4. Collate and analyze data and conduct studies;
- 5. Conduct public hearings on sectoral planning, projects and activities;
- 6. Monitor and evaluate programs and projects; and
- 7. Regularly update sectoral database;
- 8. Perform functions assigned by the LDC

SECTION 3. SUPPORT REQUIREMENTS

The Municipal Development Council (MDC) shall create an Executive Committee to represent it and act in its behalf when it is not in session (Sec. 111 of LGC). There shall also be a constituted Secretariat headed by respective Municipal Planning and Development Coordinator (MPDC) of the LDC which shall be responsible for providing technical support, documentation of proceedings, preparation of reports and such other assistance as may be required in the discharge of its functions.

Section 4. LDC Secretariat Composition.

The composition of the LDC Secretariat shall be headed by MPDC Faustino E. Taclan Jr. as approved by MDC members and assigned Secretariat members are:

Aida D. Handig

- MPDC Assistant

Nemie O. Velasco Ma. Luisa G. Epino

The LDC Secretariat shall call upon the members of the five(5)sectoral committees in the local government unit thru their respective department heads for a meeting and assistance of relevant data or information necessary in the formulation of the comprehensive development plan and in the implementation of • various activities essential for the completion of the plan.

SECTION 4. EFFECTIVITY

This order shall take effect immediately and shall remain enforce until rescinded and modified.

Done in the Municipality of Gubat, Sorsogon this 2nd of August 2016.

SHARON ROSE G. ESCOTO

Muhicipal Mayor

CC:

- Office of the Provincial Governor
- **DILG Municipal Office**