



Republic of the Philippines  
PROVINCE OF SORSOGON  
**MUNICIPALITY OF GUBAT**

**OFFICE OF THE MUNICIPAL MAYOR**

**EXECUTIVE ORDER NO. 2018 - 08**

**ORGANIZING AND CREATING THE MUNICIPAL AUDIT AND TRANSITION TEAM**

**WHEREAS**, Section 2 of Presidential Decree No. 1445, otherwise known as the policy of the State that all resources of the government shall be managed, expended or utilized in accordance with law and regulations, and safeguarded against loss or wastage through illegal or improper disposition, with a view to ensuring efficiency, economy and effectiveness in the operations of government.

**WHEREAS**, Section 375 of the Local Government Code of 1991 provides for the “Primary and Secondary Accountability for Government Property”, wherein the Punong Barangay (PB) shall be primarily accountable for all government properties assigned or issued at the barangay level. The person or persons entrusted with the possession or custody of such government properties, under the accountability of the PB, shall be immediately accountable to the PB.

**WHEREAS**, Section 376 of the same Code provides for the “Responsibility for Proper Use and Care of Government Property” by the concerned local officials who are in actual physical possession of government property or entrusted with its custody and control.

**WHEREAS**, Section 1 of Republic 10952 , an Act postponing the October 2017 Barangay and Sangguniang Kabataan Elections provides that the Barangay and Sangguniang Kabataan Elections shall be held on the second Monday of May 2018.

**WHEREAS**, Section 2 of Ra 10952 mandates that the term of office of the elected barangay and sangguniang kabataan officials shall commence at noon of June 30, 2018.


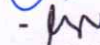
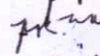
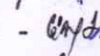
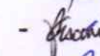
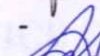



**NOW THEREFORE I, SHARON ROSE G. ESCOTO**, Municipal Mayor of this Municipality, Province of Sorsogon, by virtue of the power vested in me by law, do hereby order and direct the following:

**Section 1.** Organizing the Municipal Audit and Transition Team which will mainly be responsible to ensure the smooth and orderly turnover of responsibilities for the proper use and care of government funds and properties by the component barangays.

Composition:

Chairperson

Members

-  AVA OBRIQUE, Municipal Accountant
-  SHIRLEY DEL VALLE, MLGOO
-  ARNEL BILLONES, Liga ng Mga Barangay President
-  LENY FELICIA, Accounting Staff
-  PATRICIA LOUISA ESCUREL, Accounting Staff
-  DR. JOSE QUIRING, St. Anthony of Padua Parish
-  SALVACION DEL MONTE, Gubat Municipal Women's Federation
-  ANNABEL LANON, Integrated Rural Development Foundation, Inc.
-  ALLAN ESPALLARDO, Sorsogon King Crab Raisers Association

**Section 2. Duties and Functions.**

- (a) Supervise the BIT in the conduct of inventory and turnover of BPFDRs and money accountabilities;
- (b) Conduct audit, verification and checking of the actual physical count of BPFDRs as against the accomplished inventory and Turnover Forms prepared and submitted by BIT not later than 15 June 2018;
- (c) Ensure that BPFDRs and money accountabilities assigned or entrusted to by the concerned accountable barangay officials are completely listed and turned over before the conduct of Turnover Ceremony;
- (d) Submit to the Municipal Mayor, Office of the Ombudsman, COA, and DILG the list, containing names of accountable barangay officials, who failed to turnover BPFDRs and money accountabilities, if any; and
- (e) Assist the Municipal Mayor in ensuring a smooth and orderly transition and the successful conduct of turnover ceremony to the newly elected/ re-elected barangay officials.

**Section 3. Funding.** The Mayor's Office, with the support of the Budget Office, shall fund the activities of the Municipal Audit and Transition Team in the pursuit of their respective functions.

**Section 4. Effectivity.** This order shall take effect immediately.

DONE this 19<sup>th</sup> day of February, 2018 in the Municipality of Gubat, Province of Sorsogon.

  
**SHARON ROSE G. ESCOTO**  
Municipal Mayor