



Republic of the Philippines
PROVINCE OF SORSOGON
MUNICIPALITY OF GUBAT

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 2020 - 004

**AN ORDER REORGANIZING THE LOCAL SCHOOL BOARD (LSB) OF THE
MUNICIPALITY OF GUBAT**

WHEREAS, Section 1, Article XIV of the Philippine Constitution mandates the state to uphold the protection and promotion of the rights of all citizens to qualify education at all levels and take appropriate steps to make such education accessible to all;

WHEREAS, Section 98 of the Local Government Code of 1991 provides for the mandatory creation of Local School Board in every local government unit;

WHEREAS, the Local School is tasked to determine the supplementary budgetary needs for the operation and maintenance of public schools;

NOW THEREFORE, I, SHARON ROSE G. ESCOTO, Municipal Mayor of the Municipality of Gubat, Province of Sorsogon, by virtue of the power vested in me by law, do hereby order the Reorganization of the Local School Board (LSB) of this municipality.

Section 1. COMPOSITION. The Local School Board shall be composed of the following:

Chairman : Hon. SHARON ROSE G. ESCOTO, Municipal Mayor

Co-Chairman : Hon. ANTHONY CALLOS, SB Member, Chair on Comm. On Education

Members : MR. REYMUNDO F. QUIÑONES, Municipal Treasurer
MR. EDUARDO FELICIA, Municipal Budget Officer
DR. MARISSA BENDICIO, DepEd Supervisor, GND
MS. LILIA ZITA PURA, DepED Supervisor, GSD
MR. RAMON ESTUR, Principal, Gubat National High School
MR. PEDRO HIMOR, Principal, Bagacay National High School
MS. ARLEN HUERTO, Principal, Bentuco National High School
MS. ELEONORA POLO, Principal, Bulacao National High School
MR. JONEL MAQUIÑANA, Principal, Jupi National High School
MS. ANNIE BAYLON, Principal, Rizal National High School
MR. MELVIN ESCOTE, Teacher's Organization Representative, GND
MR. JASON ENCINARES, Teacher's Organization Representative, GSD
MR. WILSON FUNELAS, President, Municipal Federation of PTA
MS. NENA ENGUERRA, Non-Academic Public School Personnel
MS. GLENDA ESPERIDA, Burugkos, Inc., CSO Representative

The performance of the duties and responsibilities of the officials' abovementioned shall not be delegated.

Section 2. FUNCTIONS. The Municipal School Board shall perform the following functions:

1. Determine, in accordance with the criteria set by the DepEd, the supplementary budgetary needs for the operation and maintenance of public schools within the municipality, and the supplementary local cost of meeting such needs which shall be reflected in the form of an annual school board budget corresponding to its share of the proceeds of the special levy on real property constituting the Special Education Fund (SEF) and such other sources of revenues as the Code and other laws or ordinances may provide;
2. Authorize the municipal Treasurer to disburse funds from the SEF pursuant to the budget prepared and in accordance with existing rules and regulations;
3. Serve as an advisory committee to the Sangguniang Bayan on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes; and
4. Recommend changes in the name of public schools within the territorial jurisdiction of the municipality for enactment by the Sangguniang Bayan.

The DepEd shall consult the Local School Board on the appointment of division superintendents, district supervisors, school principals, and other officials.

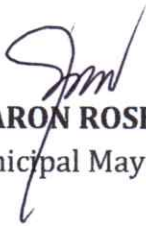
Section 3. MEETINGS AND QUORUM; AND BUDGET:

- a. The Local School Board shall meet at least once a month or as often as necessary;
- b. The Co-Chairman may call a meeting. A majority of all its members shall constitute a quorum. However, when both co-chairmen are present in a meeting, the local chief executive, as a matter of protocol, shall be given preference to preside over the meeting.
- c. The Municipal/District Supervisor shall prepare the budget of the school board. Such budget shall be supported by programs, projects, and activities of the school board for the ensuing fiscal year. The affirmative vote of the majority of all the members shall be necessary to approve the budget.
- d. The annual school board budget shall give priority to the following:
 - d.1 construction, repair, and maintenance of school buildings and other facilities of public elementary and secondary schools;
 - d.2 establishment and maintenance of extension classes when necessary; and
 - d.3 sports activities at the division, districts, municipal, and barangay levels.

Section 4. COMPENSATION AND REMUNERATION. The Co-Chairman and members of the Municipal School Board shall perform their duties as such without compensation or remuneration. Members thereof who are not government officials or employees shall be entitled to necessary travelling expenses and allowances chargeable against the Local School Board Fund, subject to existing accounting and auditing rules and regulations.

Section 5. EFFECTIVITY. This Executive Order shall take effect immediately.

Done in the Municipality of Gubat, Province of Sorsogon, Philippines, this 14th day of October 2019.



SHARON ROSE G. ESCOTO
Municipal Mayor