



Republic of the Philippines  
PROVINCE OF SORSOGON  
MUNICIPALITY OF GUBAT

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 2020 – 17

**REORGANIZING THE MUNICIPAL TASK FORCE AGAINST COVID-19 AND  
CONTACT TRACING TEAM OF THE MUNICIPALITY OF GUBAT,  
SORSOGON**

**WHEREAS**, Presidential Proclamation Nos. 922 and 929 S. 2020 laid down broad strategies and guidelines governing the imposition of the Enhanced Community Quarantine over the entire Luzon and implementation of stringent social distancing measures throughout the country;

**WHEREAS**, Republic Act No. 11469 (Bayanihan to Heal as One Act) mandated Local Government Units to within the letter and spirit of all rules, regulations, and directives issued by the National Government, and for them to fully cooperate in implementing policies to address COVID-19;

**WHEREAS**, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2020-077 last 24 April 2020 directing all LGUs to fully establish and activate their Local Force Against COVID-19 and align their actions with the national strategy framework;

**WHEREAS**, Executive Order No. 2020 – 06, dated 10 February 2020, provides for the creation of the Municipal Task Force on Anti-Novel Coronavirus;

**WHEREAS**, Executive Order No. 2020-06-A, dated 13 May 2020, provide for the reorganization of the Municipal Task Force and formation of the Contact Tracing Team;

**WHEREAS**, there is a need to update the same to be in consonance with the recent issuances and updates regarding COVID-19;

**NOW THEREFORE, I, SHARON ROSE G. ESCOTO**, Municipal Mayor of the Municipality of Gubat, Province of Sorsogon, by virtue of the power vested in me by law, do hereby order the following:

**SECTION 1. REORGANIZING THE COMPOSITION.** The Municipal Task Force Against COVID-19 is composed of the following:

Chairperson: HON. SHARON ROSE G. ESCOTO – Municipal Mayor  
Vice-Chairperson: HON. SIXTO F. ESTAREJA – Municipal Vice Mayor  
Focal Person: DR. ANTHONY S. LELIS – Municipal Health Officer

Members:

HON. VALENTIN PURA VI – SB Chair on Committee on Health  
HON. KENNETH ESCANDOR – SB Chair on Agriculture

MR. RHALEN ENDENO - MDRRMO  
 MR. JASON BUENAOBRA – MESU Representative  
 MS. MA. LUISA DOMETITA – MLGOO  
 MR. FAUSTINO TACLAN JR. – BAC Representative  
 MR. EDUARDO FELICIA – MBO  
 MS. AGNES DOMINGO - MSWDO  
 MS. EDEN ESPARTINEZ – DOH Representative  
 PMAJ CHARLES DE LEON – OIC, Gubat MPS  
 SFO3 OWNE F. FUNTANARES – Gubat Fire Marshall  
 HON. RAMILO FAJARDO – Liga ng mga Barangay President  
 MS. CYNTHIA TRAPANE, BHW Municipal Federation President  
 MS. FELY ESMEÑA, Municipal BNS President  
 MS. SARAH ESPINEDA , P10

**SECTION 2. TEAMS.** The task Force shall have, but shall not be limited to the following teams:

1. **Contact Tracing Team (CTT)** whose responsibility is to conduct contact tracing for all persons with known exposure to a COVID-19 patient to ensure that they are strictly observing the home-quarantine measures and monitor status of probable, suspected and confirmed cases including family members with known contact to a confirmed case to mitigate possibility of contagion, and report daily update to the COVID-19 Provincial and Regional Task Forces. Following the directives of the IATF-EID, the contact tracing teams shall be composed of the following:

Chairperson:	Dr. Anthony S. Lelis, MHO
Co-Chairperson:	PMaj – Gubat MPS
Members:	Mr. Rhalen Endeno, MDRRMO Mr. Jason Buenaobra, Disease Surveillance Officer SFO3 Owen G. Funtanares, Gubat Fire Station Hon. Ramilo Fajardo, LnmB Acting President Ms. Cynthia Guanan, BHW Federation President Staff from Gubat Municipal Police Station Staff from Gubat Municipal Fire Station Ms. Jonnah Engay, Population Officer Ms. Jean Has, Sanitary Inspector

2. **Patient Management and Monitoring Team (PMMT)** whose responsibility is to keep track of the status of all individuals whether those who are probable, suspected or confirmed, including those who are in the quarantine or scheduled to go in quarantine. They are responsible of the maintenance of the isolation facility that will house probable or suspected cases of COVID-19 and to enforce, regulate, and/or administer 14-day mandatory quarantine of the concerned individuals. They shall also serve as coordinators between referral centers and laboratory facilities. The PMMT shall be composed of the health care providers from the Municipal Health Office.
3. **Logistics and Resources Support Team (LRST)** whose responsibility is centered on the effective management, procurement, and distributions of all LGU resources for battling COVID-19 or for provision of assistance from relief packs, PPEs, disinfectants, and all other related resources. They are tasked of ensuring

that necessary support and resources are readily available for the people through the duration of the localized quarantine. LRST shall be composed of the Bids and Awards Committee, Municipal Budget Office, Municipal Accounting Office, Supply Office, all department heads and heads of offices, and other LGU volunteers.

**SECTION 3. INCORPORATION CLAUSE.** All laws, legal order, rules, and regulations that have been issued and/or will be issued by the duly constituted authorities of the Republic of the Philippines pertaining to public health and COVID-19 are hereby incorporated herein and made an integral part hereof.

**SECTION 4. EFFECTIVITY.** This order shall take effect immediately.

DONE this 20<sup>th</sup> day of July 2020, in the Municipality of Gubat, Province of Sorsogon.

**SHARON ROSE G. ESCOTO**  
Municipal Mayor