



Republic of the Philippines  
Province of Sorsogon  
**MUNICIPALITY OF GUBAT**  
**OFFICE OF THE MUNICIPAL MAYOR**

## **EXECUTIVE ORDER NO. 2021-05**

### **AN ORDER REORGANIZING THE LOCAL SCHOOL BOARD (LSB) OF THE MUNICIPALITY OF GUBAT, SORSOGON**

**WHEREAS**, Section 1, Article XIV of the Philippine Constitution mandates the state to uphold the protection and promotion of the rights of all citizens to qualify education at all levels and take appropriate steps to make such education accessible to all;

**WHEREAS**, Section 98 of the Local Government Code of 1991 provides for the mandatory creation of Local School Board in every local government unit;

**WHEREAS**, the Local School is tasked to determine the supplementary budgetary needs for the operation and maintenance of public schools;

**NOW THEREFORE, I, SHARON ROSE G. ESCOTO**, Municipal Mayor of the Municipality of Gubat, Province of Sorsogon, by virtue of the power vested in me by law, do hereby order the Reorganization of the Local School Board (LSB) of this municipality.

**Section 1. COMPOSITION.** The Local School Board shall be composed of the following:

Chairman : Hon. SHARON ROSE G. ESCOTO, Municipal Mayor

Co-Chairman: Hon. ANTHONY CALLOS, SB Chair on Comm. On Education

Members : ATTY. AUGUSTO CEASAR ERMINO, Asst. Municipal Treasurer  
MR. EDUARDO FELICIA, Municipal Budget Officer  
MR. FERDINAND HAMOR, PSDS, Gubat North District  
MR. MANUEL ESTERA, PSDS, Gubat South District  
MS. LIZA DY-SALONGA, PSDS, Gubat III - *Bulacao Elem. School*  
MR. RAMON ESTUR, Principal, Gubat National High School  
MS. ERLINDA MAGDARAOG, HT, Bagacay National High School  
MS. MA. ANNA DEJUCOS, HT, Bentuco National High School  
MR. JONEL MAQUIÑANA, HT, Bulacao National High School



LGU, Gubat, Sorsogon



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MS. ELEONORA POLO Principal, Jupi National High School  
MS. ARLEN HUERTO, Principal, Rizal National High School  
MR. MELVIN ESCOTE, Teacher's Organization Rep., GND  
MR. ADONIS NUÑEZ, Teacher's Organization Rep., GSD  
MR. JOSE VELASCO JR. Secondary School Cluster Rep.  
MS. GLENDA ESPERIDA, Burugkos, Inc., CSO Representative

The performance of the duties and responsibilities of the officials' abovementioned shall not be delegated.

**Section 2. FUNCTIONS.** The Local School Board shall perform the following functions:

1. Determine, in accordance with the criteria set by the DepEd, the supplementary budgetary needs for the operation and maintenance of public schools within the municipality, and the supplementary local cost of meeting such needs which shall be reflected in the form of an annual school board budget corresponding to its share of the proceeds of the special levy on real property constituting the Special Education Fund (SEF) and such other sources of revenues as the Code and other laws or ordinances may provide;
2. Authorize the municipal Treasurer to disburse funds from the SEF pursuant to the budget prepared and in accordance with existing rules and regulations;
3. Serve as an advisory committee to the Sangguniang Bayan on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes; and
4. Recommend changes in the name of public schools within the territorial jurisdiction of the municipality for enactment by the Sangguniang Bayan.

The DepEd shall consult the Local School Board on the appointment of division superintendents, district supervisors, school principals, and other officials.







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**Section 3. MEETINGS AND QUORUM; AND BUDGET:**

- a. The Local School Board shall meet at least once every quarter or as often as necessary;
- b. The Co-Chairman may call a meeting. A majority of all its members shall constitute a quorum. However, when both co-chairmen are present in a meeting, the local chief executive, as a matter of protocol, shall be given preference to preside over the meeting.
- c. The Municipal/District Supervisor shall prepare the budget of the school board. Such budget shall be supported by programs, projects, and activities of the school board for the ensuing fiscal year. The affirmative vote of the majority of all the members shall be necessary to approve the budget.
- d. The annual school board budget shall give priority to the following:
  - d.1 construction, repair, and maintenance of school buildings and other facilities of public elementary and secondary schools;
  - d.2 establishment and maintenance of extension classes when necessary; and
  - d.3 sports activities at the division, districts, municipal, and barangay levels.

**Section 4. COMPENSATION AND REMUNERATION.** The Co-Chairman and members of the Municipal School Board shall perform their duties as such without compensation or remuneration. Members thereof who are not government officials or employees shall be entitled to necessary travelling expenses and allowances chargeable against the Local School Board Fund, subject to existing accounting and auditing rules and regulations.

**Section 5. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this 21<sup>st</sup> day of January, 2021 at the Municipality of Gubat, Sorsogon.

  
**SHARON ROSE G. ESCOTO**  
Municipal Mayor



LGU, Gubat, Sorsogon



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**MUNICIPALITY OF GUBAT, SORSOGON**

NAME	OFFICE/POSITION	DATE/SIGNATURE
✓ HON. ANTHONY CALLOS	Margarita L. Burgos / Admin. Asst.	01/29/21 mmpw
✓ ATTY. AUGUSTO CEASAR ERMINO	MTD / clerk	1/29/21 per
✓ MR. EDUARDO FELICIA	by: MTD / AAC	1/29/21
✓ MR. FERDINAND HAMOR	by: GUBAT NORTH / AO II	2/3/21 Gitanon
✓ MR. MANUEL ESTERA	Gubat South District OIC - RSNCS	2-2-2021
✓ MS. LISA DY-SALONGA	from BULACAO E/S School Principal I	2/2/2021
✓ MR. RAMON ESTUR	Gubat NHTS - SSP-II	2-2-2021
✓ MS. ERLINDA MAGDARAOG	SCHOOL HEAD / HT I BAGACAY NATIONAL HS	2-3-2021 for julia
✓ MS. MA. ANNA DEJUCOS	School Head Bantayan NHTS	2/2/2021
✓ MR. JONEL MAQUINANA	Corona - ADAS III Bulacao NHTS	2/2/2021
MS. ELEONORA POLO	JUPI NHTS / PRINCIPAL I	Feb. 3, 2021
MS. ARLEN HUERTO	MANUEL G. GARCIA ADA-II	02/02/2021
✓ MR. MELVIN ESCOTE	MELVIN ESCOTE	2/08/2021
MR. ADONIS NUÑEZ		
MR. JOSE VELASCO JR.	Gubat NHTS KAS	2-2-2021
MS. GLENDA ESPERIDA	Gubat - VP	2/8/21

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