



Republic of the Philippines
Province of Sorsogon
MUNICIPALITY OF GUBAT
OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 2021-06

**REORGANIZING THE EXPANDED LOCAL HEALTH BOARD OF
GUBAT, SORSOGON AND DEFINING ITS ROLES AND FUNCTIONS**

WHEREAS, in pursuant to Republic Act No. 7160 or the Local Government Code of 1991 under Section 102 on the creation and composition of a local health board in every province, city, or municipality;

WHEREAS, recognizing the importance of collaborative governance for health and networking among various stakeholders for the effective implementation of the health programs and strengthening of the local health system, thus the need for expansion of the members of the local health board;

WHEREAS, the board shall meet at least once a month or as often as maybe necessary. A majority of the members of the board shall constitute a quorum, but the Chairman or the Vice-Chairman must be present during meetings where budgetary proposals are being prepared or considered. The affirmative vote of all the majority of the members shall be necessary to approve such proposals;

NOW THEREFORE, I, SHARON ROSE G. ESCOTO, Mayor of the Municipality of Gubat, Sorsogon by virtue of the power vested in me by law, do hereby order the reorganization of the Expanded Local Health Board of this municipality.

Section 1. COMPOSITION. The Expanded Local Health Board shall be composed of the following:

Chairman: HON. SHARON ROSE G. ESCOTO, Municipal Mayor

Vice-Chairman: DR. ANTHONY S. LELIS, Municipal Health Officer

Members:

HON. AIZA ENCINARES, Member, SB Committee on Health

DRA. MARI-AN KRISTINE ECLEO, DSMB

MS. EDEN ESPARTINEZ, DOH Representative

MS. ROSALIE ESPALDON, PhilHealth Coordinator

MS. LUZVIMINDA E. DIÑO, Rural Sanitary Inspector

Sharon Rose G. Escoto 2/8/21





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MR. RENZ BINO, MNAO
MS. JEAN FABILANE, OIC-MSWDO
MS. MA. LUISA DOMETITA, MLGOO
MR. FAUSTINO TACLAN JR., MPDO
MR. EDUARDO FELICIA, Municipal Budget Officer
MS. AIDA MENDIVIL, Human Resource Officer
HON. RAMILO FAJARDO, LnmB Acting President
MS. CYNTHIA TRAPANE, BHW Municipal Federation President
MS. FELY ESMEÑA, Municipal BNS President
MR. ROMULO ERMINO, OSCA President
MR. FERDINAND HAMOR, PSDS, Gubat North District
MR. MANUEL ESTERA, PSDS Gubat South District
MS. LIZA SALONGA, PSDS, Gubat III
DR. JOSE P. QUIRING, Church Representative
MS. CAROLINE UBALDE, LIKAS, CSO Representative

Section 2. FUNCTIONS. The functions of the LHB shall be:

- a. To propose to the sanggunian concerned, in accordance with standards and criteria set by the Department of Health, annual budgetary allocations for the operation and maintenance of health facilities and services within the municipality;
- b. To serve as an advisory committee to the sanggunian concerned on health matters such as, but not limited to, the necessity for, and application of, local appropriations for public health purposes; and
- c. Consistent with the technical and administrative standards of the Department of Health, create committees which shall advise local health agencies on matters such as, but not limited to, personnel selection and promotion, bids and awards, grievance and complaints, personnel discipline, budget review, operations review and similar functions.





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d. Specific roles and functions:

- **MUNICIPAL PLANNING AND DEVELOPMENT OFFICER**
 - Review and update the Socio-Economic Profile of the Municipality
 - Inclusion of the MIPH in the ELA and LDIP
 - Ensure allocation of the Municipal IRA (12-15%) and Barangay IRA (at least 3%) for the implementation of the health programs.
 - Strict implementation of the Municipal Zoning Ordinance.
- **MUNICIPAL SOCIAL WORK AND DEVELOPMENT OFFICER**
 - Regularly coordinate with the MHO for program updates of DSWD
 - Discuss areas for convergence in the implementation of DSWD and MHO programs
 - Provide copy of the NHTS list to MHO and Barangay LGUs
 - Attend community health summit and barangay health assemblies to help educate the community of social welfare programs
- **MUNICIPAL NUTRITION ACTION OFFICER**
 - Activate Municipal Nutrition Council and create an Action Plan for Nutrition
 - Map target age groups and priority areas and ensure accurate data
 - Check for existing nutrition initiatives and ensure no duplication of interventions. Set a convergence meeting with key stakeholders if necessary
- **BAC AND BUDGET OFFICER**
 - Provide the MHO with a list of 3 suppliers and their corresponding rates for medicines, medical equipment and supplies. The MHO will use this as guide for formulation of budget proposal
 - Ensure that the identified suppliers have affordable and quality products
 - Coordinate with MHO if there are adjustment in budget proposal for health
- **PHILHEALTH COORDINATOR**
 - Update members of the latest circulars and memos from PHIC
 - Report status, identify and present issues concerning engagements with PHIC





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- Technical assistance to expedite processing of Philhealth reimbursements
- Educate their PHIC membership
- **RURAL SANITARY INSPECTOR**
 - Activate the Municipal Wash Task Force and create a Wash Program
 - Map priority areas for intervention and ensure accurate data
 - Check for existing Wash initiatives and ensure no duplication of interventions. Set a convergence meeting with key stakeholders if necessary
 - Coordinate with MHO and Municipal Engineer on WASH program and projects
- **HUMAN RESOURCES**
 - Review and assess competency of health staff
 - In Coordination with MHO, prepared recommendation for training of health staff to Mayor
 - Assess performance of health staff and prepared recommendation for appropriate compensation and benefits
- **ASSOCIATION OF BARANGAY CAPTAINS – PRESIDENT**
 - Encourage the creation of the Barangay health governance body in every (or priority) barangay (i.e. BHB)
 - Include health in the agenda during ABC Liga Meetings
 - Coordinate with the MHO for programs updates and disseminate to the Liga of Barangays
- **BHW/BNS PRESIDENT**
 - Disseminate with other BNS or BHW information about health programs
 - Coordinate with MHO and RHU staff Brgy. Captains regarding roles in health programs





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Section 3. MEETING AND QUORUM

- a. The Local Health Board shall meet at least once a month or as often as may be necessary.
- b. A majority of the members shall constitute a quorum, but the chairman or the vice chairman must be present during meetings where budgetary proposals are being prepared or considered. The affirmative vote of all the majority members shall be necessary to approve such proposals.

Section 4. COMPENSATION OR REMUNERATION. The chairman, vice chairman, and members of the Municipal Health Board shall perform their duties as such without compensation or remuneration. Members thereof who are not government officials or employee shall be entitled to necessary travelling expenses and allowances chargeable against the Local Health Board Fund, subject to existing accounting and auditing rules and regulations.

Section 5. DIRECT NATIONAL SUPERVISION AND CONTROL BY THE SECRETARY OF HEALTH. In cases of epidemics, pestilence, and other widespread public health dangers, the Secretary of Health may, upon the direction of the President and in consultation with the LGU concerned, temporarily assume direct supervision and control over health operations in any local government unit for the duration of emergency, but in no case exceeding a cumulative period of six (6) months. With the concurrence of the LGU concerned, the period for such direct national control and supervision may be further extended.

Section 6. EFFECTIVITY. This order shall take effect immediately and rescinds all orders contrary thereof.

Done this 28th day of January, 2021 in the Municipality of Gubat, Province of Sorsogon, Philippines.


SHARON ROSE G. ESCOTO
Municipal Mayor



LGU, Gubat, Sorsogon



escotosharon.gubat@gmail.com