



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8583903
Procuring Entity MUNICIPALITY OF GUBAT, SORSOGON
Title PURCHASE OF OFFICE SUPPLIES FOR DSWD KALAH I CIDSS OFFICE USE
Area of Delivery Sorsogon

Solicitation Number:	PR13409	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	06/04/2022
Approved Budget for the Contract:	PHP 116,316.00	Last Updated / Time	06/04/2022 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	11/04/2022 08:00 AM
Client Agency:			
Contact Person:	Lea E Barcebal Administrative Officer I Manook St., Gubat Sorsogon Philippines 4710 63-56-3111713 63-56-3117962 lea.barcebal@gmail.com		

Description

LOCAL GOVERNMENT UNIT OF GUBAT

REQUEST FOR QUOTATION

PURCHASE OF OFFICE SUPPLIES FOR DSWD KALAH I CIDSS OFFICE USE

1. The Local Government Unit of Gubat, through its Trust Fund intends to apply the sum of ONE HUNDRED SIXTEEN THOUSAND THREE HUNDRED SIXTEEN PESOS ONLY (P116,316.00) being the Approved Budget for the Contract (ABC) to payments under the contract for PR13409. Bids received in excess of the ABC shall be automatically rejected at opening.

2. The Local Government Unit of Gubat now requests for quotations for the Purchase of office supplies for DSWD KALAH I CIDSS office use with reference no. PR13409. Delivery of the Goods is required within Thirty (30) calendar days.

3. RFQ is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from Local Government Unit of Gubat from 8:00 am to 5:00 pm, Mondays to Fridays.

5. Bids must be duly received by the BAC Secretariat at the address below on or before 8:00 am on April 11, 2022,
6. The goods/services to be procured include: Purchase of office supplies for DSWD KALAHI CIDSS office use

Item No.	Item & Description	Quantity	Unit	Unit Price	Total Cost
1	Ballpen, Ordinary (0.5mm Black)	60	piece	9 540	
2	Bond Paper, Long S20 (S20/88 Brightness)	100	ream	215 21,500.00	
3	Bond Paper, A4 (70 GSM/S20/97 Brightness)	100	ream	200 20,000.00	
4	Bond Paper, A3 (70 GSM/S20/97 Brightness)	5	ream	350 1,750.00	
5	Ink Refill Epson 003 Black 70ml	20	piece	100 2,000.00	
6	Calculator (12 digits, 2 way power)	5	piece	330 1,650.00	
7	Cartolina (assorted colors)	100	piece	5 500	
8	Computer Ink Refill (black) T6641 @70ml	20	piece	100 2,000.00	
9	Computer Ink Refill (Cyan) T6641 @70ml	20	piece	100 2,000.00	
10	Computer Ink Refill (Magenta) T6641 @70ml	20	piece	100 2,000.00	
11	Computer Ink Refill (Yellow) T6641 @70ml	20	piece	100 2,000.00	
12	Detergent Powder @57 grams/sachet	50	sachet	7 350.00	
13	Dishwashing Liquid (Joy Brand, Lemon 790 ml)	10	Bottle	200 2,000.00	
14	Folder Ordinary (long) @ 50 pcs/bundle	20	bundle	250 5,000.00	
15	folder, Expandable (long green)	100	piece	25 2,500.00	
16	Garbage Bag (big) 26" x 32" @ 10 pcs	50	roll	130 6,500.00	
17	Liquid Bleach @ 500 ml	60	bottle	40 2,400.00	
18	Marker permanent Black (Fine)	36	piece	40 1,440.00	
19	Masking Tape 2" x 25 yard (bigo)	10	roll	85 850.00	
20	Pad paper (Yellow)	5	pad	25 125.00	
21	Paper Clip, Jumbo	50	box	22 1,100.00	
22	Pencil Ordinary @ 12 pcs/Box #1	5	box	76 380.00	
23	Puncher (heavy duty)	5	piece	115 575.00	
24	Router (4 sockets)	1	piece	1,000.00 1,000.00	
25	Scissors, Big @ 9 length	10	piece	65 650.00	
26	Special Paper Long 180 GSM @100 pcs/pack white	20	pack	275 5,500.00	
27	Stampad #3	5	piece	50 250.00	
28	Stampad Ink Blue	10	piece	50 500.00	
29	Stapler #35 with side staple remover	10	piece	110 1,100.00	
30	Stapler (heavy duty)	2	piece	250 500.00	
31	Sticky Note Medium 3x3 @12 pads/box	20	box	290 5,800.00	
32	Sticky Note Small 2x3 @12 pads/box	20	box	250 5,000.00	
33	Toilet tissue	100	roll	15 1,500.00	
34	Transparent Tape 1" x 25 yard	50	roll	22 1,100.00	
35	Whiteboard Marker (black)	36	piece	21 756.00	
36	Epson 3250 with scanner	1	set	0 13,500.00	

7. For further information, please refer to:

FAUSTINO E. TACLAN, JR.
 MPDC/BAC CHAIRMAN
 0917 5355818; 0908 884 8380
 Email: baclugubat@gmail.com

Created by Lea E Barcebal

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