

Republic of the Philippines  
**LOCAL GOVERNMENT UNIT OF GUBAT**  
Manook St., Gubat, Sorsogon

**N O T I C E O F A W A R D**

APR 12 2022

**ALLEN M. COSTA**  
A. COSTA ENTERPRISES  
200 Rizal St, Legazpi Port District,  
Legazpi City, Albay

Dear Sir:

We are happy to notify you that your Bid dated April 11, 2022 or execution of the project: **Purchase of Typewriter and Check Writer for Treasurer's Office use with reference no. PR13438** for the Contract Price of equivalent to **FIFTY THOUSAND SIX HUNDRED PESOS ONLY (P50,600.00)** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

Very truly yours,

  
**SHARON ROSE G. ESCOTO**  
Municipal Mayor

Conform me:

  
**ALLEN M. COSTA**  
A. COSTA ENTERPRISES

Date: APR 13 2022

**PURCHASE ORDER (SF-GOOD-58)**  
**Local Government Unit - Gubat, Sorsogon****13438**

Supplier : **A. COSTA ENTERPRISES** P.O. No. : 7219  
 Address : Rizal Street, Legazpi City Date : APR 12 2022  
 E-mail Address : \_\_\_\_\_ Mode of Procurement  
 Telephone No. : \_\_\_\_\_ **Small Value Procurement (NP)**  
 TIN : \_\_\_\_\_

**Gentlemen:**

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : LGU Gubat P.O. No. : \_\_\_\_\_  
 Date of Delivery : \_\_\_\_\_ Date : \_\_\_\_\_

Stock No.	Unit	DESCRIPTION	QTY.	Unit Cost	Amount
1	unit	Typewriter ()	1	28,600.00	28,600.00
2	unit	Checkwriter ()	1	22,000.00	22,000.00

**FIFTY THOUSAND SIX HUNDRED PESOS ONLY****50,600.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one(1) percent for every day of delay shall be imposed.

Very truly yours,

**SHARON ROSE G. ESCOTO**  
Municipal Mayor

Conforme;

**A. COSTA ENTERPRISES**

Signature over printed name of Supplier

Date

Funds Available:

**AVA E. OBRIQUE**  
Municipal Accountant

ALOB. No. : \_\_\_\_\_  
 Amount : \_\_\_\_\_

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Manook St., Gubat, Sorsogon

**N O T I C E   T O   P R O C E E D**

APR 13 2022

**ALLEN M. COSTA**

A. COSTA ENTERPRISES  
200 Rizal St, Legazpi Port District,  
Legazpi City, Albay

Dear Sir:

The attached Purchase Order having been approved; notice is hereby given to **ALLEN M. COSTA** of **A. COSTA ENTERPRISES** that work may commence on the project: **Purchase of Typewriter and Check Writer for Treasurer's Office use with reference no. PR13438** effectively after the receipt of this notice.

Upon receipt of this notice, you are responsible for delivering the goods/performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Gubat.

Very truly yours,

  
**SHARON ROSE G. ESCOTO**  
Municipal Mayor

I acknowledge receipt of this Notice on APR 13 2022

Name of the Representative of the Bidder: **ALLEN M. COSTA**

Authorized Signature: \_\_\_\_\_  
