

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF GUBAT
Manook St., Gubat, Sorsogon

Notice of Award

January 9, 2023

MRS. JUDITH M. DOLLISON.
WRITESHOP ENTERPRISES
Ground Floor Fernandos Mall,
Piot, Sorsogon City

Dear Sir:

We are pleased to inform you that the contract for the Project "**Purchase of VHF Radio Set for BDRMMCs Communication Equipment**" with reference no. **PR323** , is hereby awarded to **WRITESHOP ENTERPRISES** at the Contract Price of equivalent to **TWO HUNDRED NINETEEN THOUSAND-NINE HUNDRED NINETY NINE (₱219,999.00)**.

In this regard, you are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,



RONNEL U. LIM
Municipal Mayor

Conforme:



MRS. JUDITH M. DOLLISON.
WRITESHOP ENTERPRISES

Date: _____

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF GUBAT
Manook St., Gubat, Sorsogon

NOTICE TO PROCEED

January 16, 2023

MRS. JUDITH M. DOLLISON.
WRITESHOP ENTERPRISES
Ground Floor Fernandos Mall,
Piot, Sorsogon City


Dear Sir:

The attached Contract Agreement having been approved, notice is hereby given to WRITESHOP ENTERPRISES that work may commence on the **Purchase of VHF Radio Set for BDRMMCs Communication Equipment, with reference no. PR323**, effectively three days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Gubat.

Very truly yours,


RONNEL U. LIM
Municipal Mayor

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder: MRS. JUDITH M. DOLLISON.

Authorized Signature: _____



Standard Form Number: SF-GOODS-85
Revised on: 9 May 04

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF GUBAT
Manook St., Gubat, Sorsogon



CONTRACT FORM

THIS AGREEMENT made this 12th day of January, 2023 between **THE LOCAL GOVERNMENT UNIT OF GUBAT** of the Philippines (hereinafter called "the Entity") of the one part and **WRITESHOP ENTERPRISES** (hereinafter called "the Supplier") of the other part:

Whereas the Entity invited Bids for certain goods, viz., **Purchase of VHF Radio Set for BDRMMCs Communication Equipment, with reference no. PR323**, and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **TWO HUNDRED NINETEEN THOUSAND-NINE HUNDRED NINETY NINE (₱219,999.00)** hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder; and
 - (b) the Entity's Notification of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed, sealed, delivered to **RONNEL U. LIM.**, the **MUNICIPAL MAYOR** of the **LOCAL GOVERNMENT UNIT OF GUBAT** (for the Entity)

Signed, sealed, delivered by **MRS. JUDITH M. DOLLISON**, authorized representative of the **WRITESHOP ENTERPRISES**, (for the Supplier)

Binding Signature of PROCURING ENTITY


RONNEL U. LIM

Notary Public

ATTY. ADOLF M. GIGANTOCA
M.H. Del Pilar St., Fallsav, Sorsogon City
NOTARY PUBLIC
N.C. 2021-0000000000000000
Roll of Atty. # 10723/12
IBP Vol. 9 - Page 1000
PTR No. 10723/12
MCLE Cert. # 10723/12 / 6/11/2021
Notarial Comm. valid until December 31, 2026

PURCHASE ORDER (SF-GOOD-58)
Local Government Unit - Gubat, Sorsogon

323

Supplier : <u>WRITE SHOP</u> (1)	P.O. No. : <u>1476</u>
Address : <u>SORSOGON CITY</u>	Date : <u>JAN 12 2023</u>
E-mail Address : _____	Mode of Procurement
Telephone No. : _____	<u>Public Bidding</u>
TIN : _____	

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : _____	P.O. No. : _____
Date of Delivery : _____	Date : _____

Stock No.	Unit	DESCRIPTION	QTY.	Unit Cost	Amount
1	sets	VHF Radio set w/ the ff inclusion: base radio powe supply, antenna, Rg8 cablke, Gi pipe, connector set up and tuning tie wire ,4 portable handheld radios ()	3	73,333.00	219,999.00

TWO HUNDRED NINETEEN THOUSAND NINE HUNDRED NINETY NINE PESOS ONLY

219,999.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one(1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme;

Signature over printed name of Supplier

Date

Ronnel U. Lim
RONNEL U. LIM
Municipal Mayor

Funds Available:

AVA E. OBRIQUE
Municipal Accountant

ALOBS. No. : _____
Amount : _____