

Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF GUBAT  
Manook St., Gubat, Sorsogon

**Notice of Award**


January 17, 2023

**ROWENA M. LUNA**  
**OWN STYLE GRAPHICS DESIGN SERVICES**  
Market site Daraga, Albay

Dear Ma'am:

We are happy to notify you that your Bid dated January 16, 2023 or execution of the **Printing of purchase booklets for OSCA's use with reference no. PR 435**, for the Contract Price of equivalent to **FIFTY THOUSAND PESOS (Php50,000.00)**, as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

Very truly yours,

  
**RONNEL U. LIM**  
Municipal Mayor

Conforme: 

**ROWENA M. LUNA**  
**OWN STYLE GRAPHICS DESIGN SERVICES**  
Date: \_\_\_\_\_

Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF GUBAT  
Manook St., Gubat, Sorsogon

**NOTICE TO PROCEED**

January 23, 2023

**ROWENA M. LUNA**  
**OWN STYLE GRAPHICS DESIGN SERVICES**  
Market site Daraga, Albay


Dear Ma'am:

The attached Contract Agreement having been approved; notice is hereby given to **OWN STYLE GRAPHICS DESIGN SERVICES**, that work may commence on the **Printing of purchase booklets for OSCA's use with reference no. PR 435** effectively after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Gubat.

Very truly yours,

  
**RONNEL U. LIM**  
Municipal Mayor

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder: **ROWENA M. LUNA**

Authorized Signature:  \_\_\_\_\_

**PURCHASE ORDER (SF-GOOD-58)**  
**Local Government Unit - Gubat, Sorsogon**

435

Supplier	: <b>OWNSTYLE GRAPHIC DESIGN SERVICES</b> (DTI REGISTERED/MANUFACTURER)	P.O. No.	: <b>1703</b>
Address	: <b>DARAGA ALBAY</b>	Date	:
E-mail Address	:	Mode of Procurement	:
Telephone No.	:	<b>Small Value Procurement (NP)</b>	
TIN	:		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	:	P.O. No.	:
Date of Delivery	:	Date	:

Stock No.	Unit	DESCRIPTION	QTY.	Unit Cost	Amount
1	pc	Printing of purchase booklets for medicines ()	1000	25.00	25,000.00
2	pc	Printing of purchase booklets for basic commodities ()	1000	25.00	25,000.00

**FIFTY THOUSAND PESOS ONLY**

\*\*\*\*\*  
**50,000.00**



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one(1) percent for every day of delay shall be imposed.

Very truly yours,

  
**RONNEL U. LIM**  
Municipal Mayor

Conforme;

  
**OWNSTYLE GRAPHIC DESIGN SERVICES**

Signature over printed name of Supplier

Date

Funds Available:

ALOBS. No.