

Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF GUBAT  
Manook St., Gubat, Sorsogon

**Notice of Award**

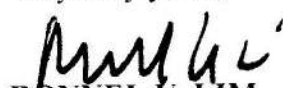
November 15, 2022

**RODEL M. BODOPOL JR.**  
**COPYLANDIA OFFICE SYSTEM CORP.**  
Branch Manager  
Cruzada, Legazpi City

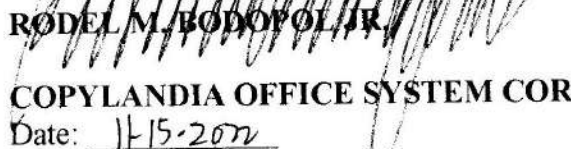
Dear Sir:

We are happy to notify you that your Bid dated October 10, 2022 or execution of the **RISO INK-FII-TYPE AND RISO MASTER-FII-TYPE with reference no. PR 10-089**, for the Contract Price of equivalent to **FORTY EIGHT THOUSAND THREE HUNDRED PESOS (Php48, 300.00)** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

Very truly yours,

  
**RONNEL U. LIM**  
Municipal Mayor

Conforme:

  
**RODEL M. BODOPOL JR.**  
**COPYLANDIA OFFICE SYSTEM CORP.**  
Date: 11-15-2022

Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF GUBAT  
Manook St., Gubat, Sorsogon

**NOTICE TO PROCEED**

November 18, 2022

**RODEL M. BODOPOL JR.**  
**COPYLANDIA OFFICE SYSTEM CORP.**  
Branch Manager  
Cruzada, Legazpi City

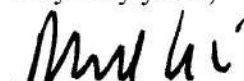
Dear Sir:

The attached Contract Agreement having been approved, notice is hereby given to **RISO INK-FII-TYPE AND RISO MASTER-FII-TYPE with reference no. . PR 10-089** effectively on October 10, 2022

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

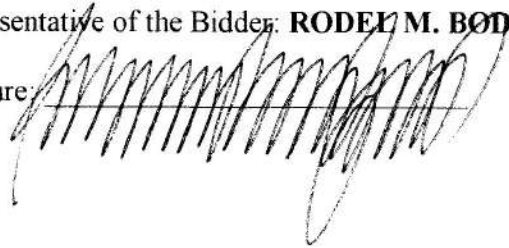
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Gubat.

Very truly yours,

  
**RONNEL U. LIM**  
Municipal Mayor

I acknowledge receipt of this Notice on 11-21-2022

Name of the Representative of the Bidder: **RODEL M. BODOPOL JR.**

Authorized Signature: 

**PURCHASE ORDER (SF-GOORDER (SF-GOOD-58)**Local Government Unit of Gubat, Sorsogon

Supplier	: <u>COPYLANDIA</u>	P.O. No	<u>1277</u>
Address	<u>Ground Flr. Unit 3 LGC Bldg, Brgy. Cruzada, Legazpi City</u>	Date	<u>11-15-22</u>
Email Address	_____	Mode of Procurement	
Telephone No.	_____	Small Value Procurement (NP)	
TIN	_____		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery

P.O. No \_\_\_\_\_

Date of Delivery

Date \_\_\_\_\_

Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
1	pcs	RISO INK - FII-TYPE	20	1,690.00	33,800.00
2	pcs	RISO MASTER - FII-TYPE	5	2,900.00	14,500.00



FORTY-EIGHT THOUSAND THREE HUNDRED PESOS ONLY

48,300.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

COPYLANDIA

Signature over printed name of Supplier

Date \_\_\_\_\_

RONNEL U. LIM

Municipal Mayor

Funds Available:

AVA E. OBRIQUE  
Municipal Accountant

ALOBS. No. \_\_\_\_\_  
Amount \_\_\_\_\_