



**EXECUTIVE ORDER NO. 10
Series of 2022**

**CREATING THE EXECUTIVE AND LEGISLATIVE AGENDA TEAM (ELA TEAM)
OF THIS MUNICIPALITY FOR THE CYs 2022 - 2025**

WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of 1991, mandates LCEs of a province, city or municipality to: "present the program of government and propose policies for the consideration of the Sanggunian...at the opening of a regular session of the Sanggunian concerned" and "initiate and propose legislative measures to the sanggunian... and as often as may be deemed necessary, to provide such information and data needed or requested by said Sanggunian in the performance of its functions" (Sections 444, 455 and 465);

WHEREAS, DILG Memorandum Circular No. 2004-64 dated June 1, 2004 enjoins provincial, city and municipal government authorities to cause for formulation and implementation of their Executive and Legislative Agenda for CYs 2004-2007, and every three (3) years thereafter;

WHEREAS, Executive Legislative Agenda will focus on five (5) areas: Governance, Administration, Social Services, Economic Development and Environmental Management;

WHEREAS, the team will take a lead in facilitating multi-stakeholders consultation and in the preparation of ELA and its implementation;

WHEREAS, the Local Government Code of 1991 provides that the local chief executive shall "[i]ssue such executive orders as are necessary for the proper enforcement and execution of laws and ordinances";

NOW THEREFORE, I, RONNEL U. LIM, Mayor of the Municipality of Gubat, Sorsogon by virtue of the power vested in me by law, do hereby order the following:

Section 1. Organization and Composition of the ELA Team. The Executive and Legislative Agenda Team are hereby organized and shall be composed of the following:

Chairman: HON. RONNEL U. LIM, Municipal Mayor
Co – Chairman: HON. VALENTIN A. PURA IV, Municipal Vice-Mayor

Members:

SB MEMBERS: HON. JODAN F. ENAJE
HON. MARK ANTHONY E. FLESTADO
HON. ROXAN M. ESCANILLA
HON. ERWIN C. ESTREMER
HON. DANILO J. PURA
HON. CESAR D. ESPERIDA, JR.
HON. ANTHONY C. CALLOS
HON. NOE L. ENDAYA
HON. RAMILO S. FAJARDO
HON. NORVEN E. ARIOLA

SB SECRETARIAT JOEY P. ENAJE

MAYOR'S OFFICE MARCIA D. NOLEAL / ROCHELLE E. LADIP

OMAD	ATTY. ARVEN E. LEGASPI
MDRRMO	RHALEN B. ENDENO
MEO	ENGR. KEVIN ESPINEDA
HRMO	AIDA E. MENDIVIL
MTO	ATTY. AUGUSTO CEASAR E. ERMINO
OMA	AVA E. OBRIQUE
MARKET/MENRO	LEA E. SANTOS
OMAg	JUSTINE F. ORCIO
MSWDO	JEAN J. FABILANE
MHO	MARI-ANN KRISTINE P. ECLEO
MBO	EDUARDO E. FELICIA
OMPDC	FAUSTINO E. TACLAN JR.

OMCR

ROWENA E. FAJARDO

MASSO

RENE JOHN D. ESPINEDA

Section 2. Functions. The ELA Team shall be responsible in the formulation and implementation of the Executive and Legislative Agenda which includes the following:

- a. Redefining/revisiting the LGU vision and mission statements;
- b. Determining the vision-reality gap;
- c. Formulating sectoral goals and objectives;
- d. Formulating sectoral strategies;
- e. Identifying programs, projects, activities, and legislative requirements;
- f. Prioritizing programs, projects, and activities and legislative requirements;
- g. Ranking and matching of prioritized PPA's and legislative requirements with available funds.

The ELA Team shall also partake in the implementation of the Quality Management System (QMS) certifiable to ISO 9001:2015 and ensure that all programs, projects and activities are in compliance to the QMS.

Section 3. Automatic Succession of Members. In case of resignation, retirement, separation, transfer, reassignment, removal of a member, the successor or replacement shall automatically take the position and serve only for the unexpired term. Provided that in case of leave or suspension, the replacement shall serve only for the duration of the leave or suspension.

Section 4. Funding. The municipality shall allocate funds and resources to undertake the crafting of the ELA Formulation.


Section 5. Meetings. The ELA Team shall meet quarterly or as often as necessary.

Section 6. Repealing Clause. All issuances, memoranda and orders issued inconsistent herewith are hereby superseded, repealed and amended accordingly.

Section 7. Separability Clause. In the event that any provision of this Executive Order is held invalid or unconstitutional, the provisions not affected thereby shall remain in full force and effect.

Section 8. Effectivity. This Executive Order shall take effect immediately.

Done this 18th day of August 2022, in the Municipality of Gubat, Province of Sorsogon.


RONNEL U. LIM
Municipal Mayor