



EXECUTIVE ORDER No. 4

Series of 2022

AN ORDER REORGANIZING THE COMPOSITION OF THE HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB) OF THE LOCAL GOVERNMENT UNIT OF GUBAT, SORSOGON

WHEREAS, Sec 88, Rule IX of the 2017 Omnibus Rules on Appointment and Other Human Resource Actions, provides for the composition of the Human Resource Merit Promotion and Selection Board;

NOW THEREFORE, I RONNEL U. LIM, by virtue of the powers vested in me as the Local Chief Executive of the Municipality of Gubat, Sorsogon, do hereby order the following:

Section 1. Reorganization. – It is hereby ordered to reorganize in the Municipality of Gubat the Human Resource Merit Promotion and Selection Board (HRMPSB) to serve as the recommending body to the Local Chief Executive for the appointment for the vacant positions in the Local Government Unit.

Section 2. Composition. The HRMPSB in the Municipality of Gubat shall be composed of:

For the First and Second Level Positions:

Chairman	RONNEL U. LIM Local Chief Executive or his authorized representative
Co-Chairman	VALENTIN A. PURA IV Vice Mayor or his authorized representative
Members	FAUSTINO E. TACLAN JR. MPDC or his designated alternate

MARI-ANN P. ECLEO
OIC Municipal Health Office or her designated alternate

JUSTINE E. ORCIO
OIC Municipal Agriculturist Office or her designated alternate

KEVIN E. ESPINEDA
OIC Municipal Engineer's Office or his designated alternate

ROWENA E. FAJARDO
Municipal Civil Registrar or her designated alternate

ARVEN E. LEGASPI
Municipal Administrator or his designated alternate

AIDA E. MENDIVIL
Administrative Officer V or her designated alternate

JOYCE NICOLAS
1st Level Representative

MAY ANTONETTE E. FLESTADO
Alternate 1st Level Representative

JAIME E. ESTILLER
2nd Level Representative

RODEL E. ESQUIERRA
Alternate 2nd Level Representative

For the Executive/Managerial Positions:

Chairman RONNEL U. LIM
Local Chief Executive or his authorized representative

Co-Chairman VALENTIN A. PURA IV
Vice Mayor or his authorized representative

Members ARVEN E. LEGASPI
Municipal Administrator or his designated alternate

AIDA E. MENDIVIL
Administrative Officer V or her designated alternate

Section 3. Functions and Responsibilities. – The HRMPSB shall have the following functions and responsibilities:

1. The HRMPSB shall serve as the recommending body for the appointment. However, final decision on whom to appoint shall be with the appointing officer/authority.
2. The HRMPSB shall be primarily responsible for the judicious and objective selection of candidates for appointment in the agency in accordance with the approved Agency Selection Plan and shall recommend to the appointing officer/authority the top five (5) ranking applicants deemed most qualified for appointment to the vacant position.
3. The HRMPSB shall maintain fairness and impartiality in the assessment of candidates for appointment. Toward this end, the HRMPSB may employ the assistance of external or independent resource persons and may initiate innovative schemes in determining the best and most qualified candidate.

Section 4. Effectivity. This Order shall take effect immediately.

DONE, this 12th day of July 2022, at the Municipality of Gubat, Sorsogon.



RONNEL U. LIM

Municipal Mayor