

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF GUBAT
Manook St., Gubat, Sorsogon

Notice of Award


May 04, 2023

MR. RODEL M. BODEPOL, JR.
COPYLANDIA OFFICE SYSTEMS CORPORATION
Legazpi City

Dear Madam:

We are happy to notify you that your Bid dated April 27, 2023 or execution of the **Toner for MSWD Office's use with reference no. PR 436**, for the Contract Price of equivalent to **SIX THOUSAND EIGHT HUNDRED SEVENTY-FIVE PESOS (Php6,875.00)**, as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

Very truly yours,


RONNEL U. LIM
Municipal Mayor

Conforme:


MR. RODEL M. BODEPOL, JR.
COPYLANDIA OFFICE SYSTEMS CORPORATION
Date: _____

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF GUBAT
Manook St., Gubat, Sorsogon

NOTICE TO PROCEED

May 08, 2023

MR. RODEL M. BODEPOL, JR.
COPYLANDIA OFFICE SYSTEMS CORPORATION
Legazpi City

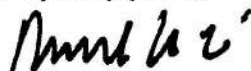
Dear Madam:

The attached Contract Agreement having been approved; notice is hereby given to **COPYLANDIA OFFICE SYSTEMS CORPORATION**, that work may commence on **Toner for MSWD Office's use with reference no. PR 436** effectively after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Gubat.

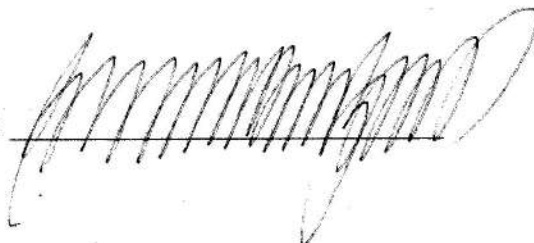
Very truly yours,


RONNEL U. LIM
Municipal Mayor

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder: **MR. RODEL M. BODEPOL, JR.**

Authorized Signature: _____



PURCHASE ORDER (SF-GOOD-58)
Local Government Unit - Gubat, Sorsogon

436

Supplier	: COPYLANDIA OFFICE SYSTEMS CORP. (/)	P.O. No.	: 1924
Address	: Legazpi City	Date	: MAY 05 2023
E-mail Address	:	Mode of Procurement	:
Telephone No.	:	Small Value Procurement (NP)	
TIN	:		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	P.O. No.
Date of Delivery	Date

Stock No.	Unit	DESCRIPTION	QTY.	Unit Cost	Amount
1	unit	Toner INEO 165en ()	2	3,437.50	6,875.00

SIX THOUSAND EIGHT HUNDRED SEVENTY FIVE PESOS ONLY

6,875.00



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one(1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme;

COPYLANDIA OFFICE SYSTEMS CORP.

Signature over printed name of Supplier

Date

RONNEL U. LIM
Municipal Mayor

Funds Available:

AVA E. OBRIQUE

ALOBS. No.

Amount