

Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF GUBAT  
Manook St., Gubat, Sorsogon

**Notice of Award**

April 27, 2023

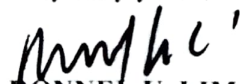
RODOLFO J. JARABO  
ALLEN TRADING  
Gabarda Bldg., Rizal St. Polvorista,  
Sorsogon City

Dear Sir:

We are happy to notify you that your Bid dated April 18, 2023 or execution of the **Purchase of 12 units laptop for use of the Legislative and Office of Secretariat in Sanggunian Bayan, with reference no. PR642**, for the Contract Price of equivalent to **SEVEN HUNDRED FIFTY-NINE THOUSAND FIVE HUNDRED PESOS (P759,500.00)** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,

  
**RONNEL U. LIM**  
Municipal Mayor

Conforme:

  
RODOLFO J. JARABO  
ALLEN TRADING

Date: \_\_\_\_\_

Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF GUBAT  
Manook St., Gubat, Sorsogon

**NOTICE TO PROCEED**

May 02, 2023

RODOLFO J. JARABO  
ALLEN TRADING  
Gabarda Bldg., Rizal St. Polvorista,  
Sorsogon City

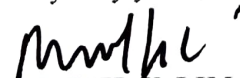
Dear Sir:

The attached Contract Agreement having been approved, notice is hereby given to ALLEN TRADING that work may commence on the **Purchase of 12 units laptop for use of the Legislative and Office of Secretariat in Sanggunian Bayan, with reference no. PR642**, effectively three days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Gubat.

Very truly yours,

  
**RONNEL U. LIM**  
Municipal Mayor

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder: MR. RODOLFO J. JARABO

Authorized Signature: \_\_\_\_\_  


**PURCHASE ORDER (SF-GOORDER (SF-GOOD-58)**Local Government Unit of Gubat, Sorsogon

Supplier	: <u>ALLEN TRADING</u>	P.O. No	: <u>1805</u>
Address	<u>Gabarda Bldg., Rizal St. Polvorista, Sorsogon City</u>	Date	:
Email Address	_____	Mode of Procurement:	
Telephone No.	_____	Public Bidding	
TIN	_____		

Gentlemen:	
Please furnish this office the following articles subject to the terms and conditions contained herein:	
Place of Delivery	P.O. No _____
Date of Delivery	Date _____

Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
1	unit	Laptop=Processor: intel Core i5-11300HP Processor 3.1 GHz (8M Cache up to 4.4 GHz, 4 cores or AMD Ryzen 5	10	59,950.00	599,500.00
2	unit	Laptop=Processor: Intel-Core i7-9750H CPU@2.6 GhZ (12M Cache, up to 4.5GHz, 6 Cores)	2	80,000.00	160,000.00

**SEVEN HUNDRED FIFTY-NINE THOUSAND FIVE HUNDRED PESOS ONLY****759,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

**ALLEN TRADING**

Signature over printed name of Supplier

Date

**RONNEL U. LIM**

Municipal Mayor

Funds Available:

**AVA E. OBRIQUE**  
 Municipal Accountant

 ALOBS. No. \_\_\_\_\_  
 Amount \_\_\_\_\_

Republic of the Philippines  
**LOCAL GOVERNMENT UNIT OF GUBAT**  
Manook St., Gubat, Sorsogon



**CONTRACT FORM**

THIS AGREEMENT made this 29<sup>th</sup> day of April, 2023 between **THE LOCAL GOVERNMENT UNIT OF GUBAT** of the Philippines (hereinafter called "the Entity") of the one part and **ALLEN TRADING** (hereinafter called "the Supplier") of the other part:

Whereas the Entity invited Bids for certain goods, viz., **Purchase of 12 units laptop for use of the Legislative and Office of Secretariat in Sanggunian Bayan, with reference no. PR642**, and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **SEVEN HUNDRED FIFTY-NINE THOUSAND FIVE HUNDRED PESOS (P759,500.00)** hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Bid Form and the Price Schedule submitted by the Bidder; and
  - (b) the Entity's Notification of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed, sealed, delivered to **RONNEL U. LIM.**, the **MUNICIPAL MAYOR** of the **LOCAL GOVERNMENT UNIT OF GUBAT** (for the Entity)

Signed, sealed, delivered by **RODOLFO J. JARABO**, authorized representative of the **ALLEN TRADING**, (for the Supplier)

Binding Signature of PROCURING ENTITY

  
**RONNEL U. LIM**  
Municipal Mayor

Binding Signature of Supplier

**RODOLFO J. JARABO**  
Representative



**SIGNED IN THE PRESENCE OF:**

**REPUBLIC OF THE PHILIPPINES)**

**)S.S.**

**X - Province of Sorsogon - - - - - )**

**ACKNOWLEDGEMENT**

Before me, Notary Public for and in the Municipality of Gubat, personally appeared **RONNEL U. LIM**, with Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at Gubat, Sorsogon in his capacity as Municipal Mayor representing the Municipality of Gubat and **ALLEN TRADING**, represented by **RODOLFO J. JARABO**, with TIN No. 138-294-061-002, to me and known to me to be the same persons who executed the foregoing **CONTRACT AND AGREEMENT for Purchase of 12 units laptop for use of the Legislative and Office of Secretariat in Sanggunian Bayan, with reference no. PR642**, and they acknowledge to me are their true act and deed for and in behalf of the parties they represent.

This instrument consists of two pages including this page on which the acknowledgment is written duly signed by the contracting parties and their witnesses at the bottom of the instrument on the left margin of other page.

IN WITNESS WHEREOF, I hereby affixed my signature and seal this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**APR 29 2023**

  
Notary Public

**ATTY. JOEL E. FULGUERAS**

Notary Public Sorsogon Until Dec. 31, 2023

Roll No. 63054

Notarial Commission No. 2021-11/047

IBP Lifetime No. 015624 01-06-2017 Pasig City

PTR No. 0600653 01-03-2023 PTO Sorsogon

MCLE COMPLIANCE No. VII - 0000954 09-26-2019 Pasig City

B. Flores St., Piot, Sorsogon City

Doc. No. 370  
Page No. 74  
Book No. CLIX  
Series of 2022.