

## LOCAL GOVERNMENT UNIT OF GUBAT

Republic of the Philippines  
Municipality of Gubat  
SORSOGON

### INVITATION TO BID FOR PURCHASE OF OFFICE SUPPLIES FOR THE UNIFIED IDENTIFICATION SYSTEM PROGRAM FOR KATRANGKILUHAN

1. The Local Government Unit of Gubat, through its General Fund intends to apply the sum of *Sixty Thousand Six Hundred Pesos* (P60,600.00) being the ABC to payments under the contract for **PURCHASE OF OFFICE SUPPLIES FOR THE UNIFIED IDENTIFICATION SYSTEM PROGRAM FOR KATRANGKILUHAN / PR1005**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Local Government Unit of Gubat now invites bids for the above Procurement Project. Delivery of the Goods is required within seven (7) calendar days.
3. Quotation is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Interested suppliers may obtain further information from Local Government Unit of Gubat and inspect the Bidding Documents at the address given below from 8:00 am to 5:00 pm, Mondays to Fridays.
5. A Request for Quotation (RFQ) may be acquired by interested suppliers on *June 23-26, 2023* from the given address
6. RFQ must be duly received by the BAC Secretariat at the address below on or before June 26, 2023, 1:00 PM.
7. The items to be procured are:

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
1	Paper, multicopy, 80gsm (8.5" x 13")	42 reams		
2	Stapler w/ staple wire remover	20 pcs		
3	Correction Tape	50 pcs		
4	Ballpen, blue	50 pcs		
5	Staple Wire #35	50 boxes		
6	Scissors	10 pcs		
7	Ink, Black (Printer Epson L1455)	5 pcs		
8	Ink, Yellow (Printer Epson L1455)	5 pcs		
9	Ink, Cyan (Printer Epson L1455)	5 pcs		
10	Ink, Magenta (Printer Epson L1455)	5 pcs		
11	Envelope, brown, expanding, with rubber strap	50 pcs		
12	Stamp Pad	15 pcs		
13	Stamp Pad Ink, Blue	20 pcs		
14	Tape, masking 48mm	30 pcs		
15	Colored pen, black (for signature)	50 pcs		
16	Battery, AA	20 pairs		
17	Mouse Pad	6 pcs		
18	External Drive 2TB	2 unit		
19	Alcohol Sanitizer (500 ml)	20 pcs		

8. For further information, please refer to:

**ATTY. ARVEN E. LEGASPI**  
MUN. ADMINISTRATOR/BAC CHAIRMAN  
**LGU Gubat-BAC Secretariat**  
Municipal Compound, Manook Street,  
Gubat, Sorsogon  
0985 110 8370  
**Email: bac.gubat@gmail.com**