

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF GUBAT
Manook St., Gubat, Sorsogon

Notice of Award

August 11, 2023

RUSTUM P. MIRASOL
SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISES
Deniega Bldg, Alegre St., Brgy. Salog, Sorsogon City

Dear Sir:

We are pleased to inform you that the contract for the Project **"Purchase of Office Supplies for 3rd Quarter of 2023"** with reference no. **PR1043**, is hereby awarded to **SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISES** at the Contract Price of equivalent to **THREE HUNDRED TWENTY-FOUR THOUSAND SEVEN HUNDRED TWENTY PESOS (P324,720.00)**.

In this regard, you are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,


HONNEL U. LIM
Municipal Mayor

Conforme:


RUSTUM P. MIRASOL
SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISES
Date: 8/11/23

NOTICE TO PROCEED

August 15, 2023

RUSTUM P. MIRASOL
SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISES
Deniega Bldg, Alegre St., Brgy. Salog, Sorsogon City

Dear Sir:

The attached Contract Agreement having been approved, notice is hereby given to SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISES that work may commence on the **"Purchase of Office Supplies for 3rd Quarter of 2023" with reference no. PR1043**, effectively three days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

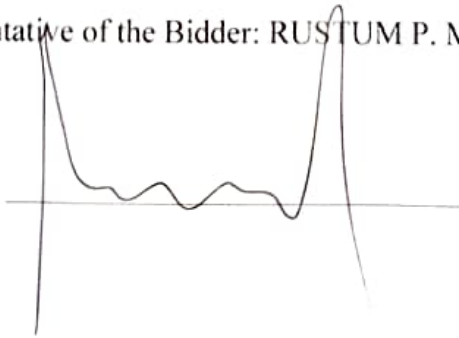
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Gubat.

Very truly yours,


RONNEL U. LIM
Municipal Mayor

I acknowledge receipt of this Notice on 8/16/23

Name of the Representative of the Bidder: RUSTUM P. MIRASOL

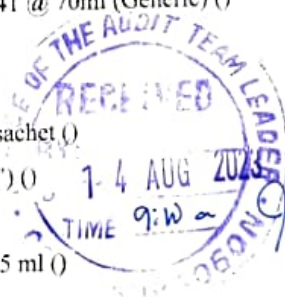
Authorized Signature: 

Supplier : **SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISES** P.O. No. : **2142**
 Address : **Alegre St., Salog, Sorsogon City** Date : **AUG 14 2023**
 E-mail Address : Mode of Procurement :
 Telephone No. :
 TIN :

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **LGU - Gubat, Sorsogon** P.O. No. :
 Date of Delivery : Date :

Stock No.	Unit	DESCRIPTION	QTY.	Unit Cost	Amount
1	pc.	Air Freshener 180 grms (Gel Type) ()	60	108.00	6,480.00
2	piece	Air Freshener 300 ml (Spray Type) ()	30	193.00	5,790.00
3	pack	Battery, size AA @ 4 pcs/pack ()	25	102.00	2,550.00
4	pack	Battery, size AAA @ 4 pcs/pack ()	15	98.00	1,470.00
5	ream	Bond Paper, Long s20 (S20/88 Brightness) ()	110	215.00	23,650.00
6	ream	Bond Paper, Short s20 (S20/88 Brightness) ()	100	195.00	19,500.00
7	ream	Book Paper Long (70 GSM/S20/97 Brightness) ()	100	255.00	25,500.00
8	ream	Book Paper PG A4 (70 GSM/S20/97 Brightness) ()	160	235.00	37,600.00
9	ream	Book Paper Short (70 GSM/S20/97 Brightness) ()	100	215.00	21,500.00
10	piece	Brown Plastic Envelope (Long) ()	200	16.00	3,200.00
11	pc	Computer Flash Drive 16GB ()	20	300.00	6,000.00
12	pc	Computer Flash Drive 32GB ()	20	385.00	7,700.00
13	piece	Computer Ink Epson 003 (Black) Genuine @ 65 ml. ()	30	310.00	9,300.00
14	PIECE	Computer Ink Refill (Black) T6641 @ 70ml (Generic) ()	30	100.00	3,000.00
15	piece	Corkboard 12" x 18" ()	20	230.00	4,600.00
16	piece	Cutter Heavy Duty (Big) ()	50	155.00	7,750.00
17	sachet	Detergent Powder @ 57 grams / sachet ()	300	7.00	2,100.00
18	PC	DOORMAT (Cotton @ 14" x 20") ()	50	75.00	3,750.00
19	roll	Double sided tape @ 1" x 10m ()	60	32.00	1,920.00
20	pc.	Downy (Fabric Conditioner) @ 25 ml ()	200	8.00	1,600.00
21	piece	Dust Pan Big ()	20	80.00	1,600.00



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one(1) percent for every day of delay shall be imposed.

Conforme;

SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISE
 Signature over printed name of Supplier
 Date

Very truly yours,

RONNEL U. LIM
 Municipal Mayor

Funds Available:
 ALOBS. No. :
 Amount :
AVA E. OBRIQUE
 Municipal Accountant


Supplier : **SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISES** P.O. No. : **2142**
 Address : **Alegre St., Salog, Sorsogon City** Date : **AUG 14 2023**
 E-mail Address : Mode of Procurement :
 Telephone No. :
 TIN :

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **LGU - Gubat, Sorsogon** P.O. No. :
 Date of Delivery : Date :

Stock	Unit	DESCRIPTION	QTY.	Unit Cost	Amount
22	piece	Envelope, Plastic (long) ()	200	10.00	2,000.00
23	piece	Folder, Morrocco (long) ()	500	17.00	8,500.00
24	piece	Folder, Morrocco (short) ()	200	15.00	3,000.00
25	bundle	Folder, Ordinary (long) @ 50 pcs./bundle ()	6	450.00	2,700.00
26	bundle	Hard Broom ()	100	35.00	3,500.00
27	pack	Index Card 1/2 (5x8) @ 100 pcs ()	5	150.00	750.00
28	piece	Ink Refill Epson 003 (Black) @ 70ml (Generic) ()	30	100.00	3,000.00
29	bundle	Mailing Envelope, Long @ 50 pcs ()	10	65.00	650.00
30	bundle	Mailing Envelope, Short @ 50 pcs ()	10	55.00	550.00
31	piece	Pail 16 liters ()	10	105.00	1,050.00
32	piece	Pencil Ordinary #1 @ 12 pcs/box ()	20	110.00	2,200.00
33	box	Rubber Band #16 (small) 50 grms ()	40	45.00	1,800.00
34	piece	Ruler, 12" ()	30	12.00	360.00
35	box	Sign Pen(blue) Gel Ink 0.7 mm @ 12 pcs/box ()	15	295.00	4,425.00
36	box	SignPen(Pilot)Hi-tech pointV10 Grip @ 12 pcs/box ()	10	850.00	8,500.00
37	piece	Soft Broom (thick) ()	50	180.00	9,000.00
38	ream	Special Paper Long 180 GSM @ 100 pcs/pack white (vellum) ()	20	270.00	5,400.00
39	ream	Special Paper Short 180 GSM @ 100 pcs/pack white (vellum) ()	30	250.00	7,500.00
40	box	Staple Wire #35 ()	100	45.00	4,500.00
41	piece	Stapler #35 wt side staple remover ()	50	110.00	5,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one(1) percent for every day of delay shall be imposed.

Conforme:

SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISE
 Signature over printed name of Supplier
 Date

Very truly yours,

RONNEL U. LIM
 Municipal Mayor

Funds Available: **AVA E. OBRIQUE** ALOBS. No. :
 Municipal Accountant Amount :

Supplier	: SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISES	P.O. No.	: 2142
Address	: Alegre St., Salog, Sorsogon City	Date	: AUG 14 2023
E-mail Address	:	Mode of Procurement	:
Telephone No.	:		
TIN	:		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	: LGU - Gubat, Sorsogon	P.O. No.	:
Date of Delivery	:	Date	:

Stock	Unit	DESCRIPTION	QTY.	Unit Cost	Amount
42	pack	Sticker Paper @ 10pcs/pack (matte) ()	50	65.00	3,250.00
43	box	Thumbtacks ()	10	10.00	100.00
44	roll	Transparent Tape 1" x 50 yard (big) ()	60	22.00	1,320.00
45	roll	Twine (straw) 1 kg. ()	30	120.00	3,600.00
46	piece	whiteboard 12" x 18" ()	10	230.00	2,300.00
47	ream	Whitewove, Short Sub.20 ()	100	195.00	19,500.00
48	box	Mailing Envelope, Short 6 3/4 @ 500 pcs per box ()	20	235.00	4,700.00
49	bundle	Folder. Ordinary (short) @ 50 pcs/bundle ()	5	375.00	1,875.00
50	packs	Brown Envelope, Long @ 50 pcs/pack ()	10	175.00	1,750.00
51	pack	Brown Envelope, Short @ 50 pcs/pack ()	10	148.00	1,480.00
52	box	Correction Tape 5mm x 10m @ 12 pcs/box ()	10	420.00	4,200.00
53	box	Ballpen Smooth Ink Pen GelB08 Type @ 12 pcs/box (black) ()	100	83.00	8,300.00
54	pcs.	Double sided tape @ 1" x 10m ()	30	30.00	900.00

THREE HUNDRED TWENTY FOUR THOUSAND SEVEN HUNDRED TWENTY PESOS ONLY

324,720.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one(1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme

SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISE

Signature over printed name of Supplier

Date

Rommel U. Lim
ROMMEL U. LIM
Municipal Mayor

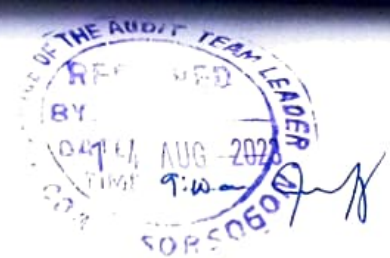
Funds Available:

AVA E. OBRIQUE
Municipal Accountant

ALOBS. No. :

Amount :

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF GUBAT
Manook St., Gubat, Sorsogon



CONTRACT FORM

THIS AGREEMENT made this 14th day of August, 2023 between **THE LOCAL GOVERNMENT UNIT OF GUBAT** of the Philippines (hereinafter called "the Entity") of the one part and **SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISES** (hereinafter called "the Supplier") of the other part:

Whereas the Entity invited Bids for certain goods, viz., "**Purchase of Office Supplies for 3rd Quarter of 2023**" with reference no. **PR1043**, and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **THREE HUNDRED TWENTY-FOUR THOUSAND SEVEN HUNDRED TWENTY PESOS (P324,720.00)** hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

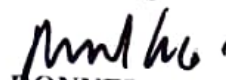
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder; and
 - (b) the Entity's Notification of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed, sealed, delivered to **RONNEL U. LIM.**, the **MUNICIPAL MAYOR** of the **LOCAL GOVERNMENT UNIT OF GUBAT** (for the Entity)

Signed, sealed, delivered by **RUSTUM P. MIRASOL**, authorized representative of the **SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISES**, (for the Supplier)

Binding Signature of PROCURING ENTITY


RONNEL U. LIM
Municipal Mayor

RUSTUM P. MIRASOL
Representative

SIGNED IN THE PRESENCE OF:

MARIA ROSA PARAMBITA

ROLANDO DELIMA

REPUBLIC OF THE PHILIPPINES)

)S.S.

X-----)

ACKNOWLEDGEMENT

Before me, Notary Public for and in the Municipality of Gubat, personally appeared **RONNEL U. LIM**, with Community Tax Certificate No. _____ issued on _____ at Gubat, Sorsogon in his capacity as Municipal Mayor representing the Municipality of Gubat and **SOHRAB GARCIA PHOTOGRAPHY & ENTERPRISES**, represented by **RUSTUM P. MIRASOL**, with TIN No. 404-083-199-000, to me and known to me to be the same persons who executed the foregoing **CONTRACT AND AGREEMENT for "Purchase of Office Supplies for 3rd Quarter of 2023" with reference no. PR1043**, and they acknowledge to me are their true act and deed for and in behalf of the parties they represent.

This instrument consists of two pages including this page on which the acknowledgment is written duly signed by the contracting parties and their witnesses at the bottom of the instrument on the left margin of other page.

IN WITNESS WHEREOF, I hereby affixed my signature and seal this 17 day of 17, 2023.

Notary Public

Doc. No. 410
Page No. 910
Book No. 171
Series of 2023.

EMMANUEL S. AYD
IBP LIFETIME MEMBER - ROLL NO. 010085/08-00-20
PTR NO. 060071 / SORSOGON / 1-03-2023
ROLL NO. 50090 / SORSOGON / MAY 2, 2005
MCLE COMPLIANCE NO. 00.0005523 / 12-3-21
NOTARIAL COMMISSION NO. 2021-322
NOTARY PUBLIC FOR SORSOGON CITY AND THE MUNICIPALITIES
OF DONSOL, PILAH, GASILAL, JORAN AND CASIGURAN
PREVIOUSLY DECEMBER 31, 2023
BURGOS ST. BRGY. POLVORISTA, SORSOGON CITY