

Standard Form Number: SF-GOOD-49

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF GUBAT
Manook St., Gubat, Sorsogon

Notice of Award

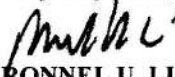
December 01, 2023

MR. RODEL M. BODOPOL, JR.
COPYLANDIA OFFICE SYSTEMS CORPORATION
Legazpi City

Dear Sir:

We are happy to notify you that your Bid dated November 14, 2023 or execution of the **Toner for SB Office use with reference no. PR 1407**, for the Contract Price of equivalent to **SIX THOUSAND EIGHT HUNDRED SEVENTY-FIVE (Php6,875.00)**, as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

Very truly yours,


RONNEL U. LIM
Municipal Mayor

Conforme:


MR. RODEL M. BODOPOL, JR.
COPYLANDIA OFFICE SYSTEMS CORPORATION
Date: _____

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF GUBAT
Manook St., Gubat, Sorsogon

NOTICE TO PROCEED

December 05, 2023

MR. RODEL M. BODOPOL, JR.
COPYLANDIA OFFICE SYSTEMS CORPORATION
Legazpi City

Dear Sir:

The attached Contract Agreement having been approved; notice is hereby given to COPYLANDIA OFFICE SYSTEMS CORPORATION, that work may commence on the **Toner for SB Office use with reference no. PR 1407** effectively after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Gubat.

Very truly yours,

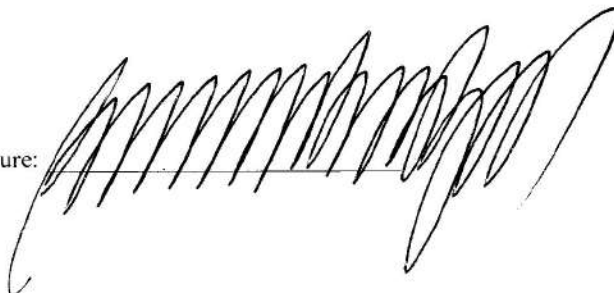


RONNEL U. LIM
Municipal Mayor

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder: **MR. RODEL M. BODOPOL, JR.**

Authorized Signature: _____



PURCHASE ORDER (SF-GOOD-58)
Local Government Unit - Gubat, Sorsogon


1407

Supplier	: COPYLANDIA OFFICE SYSTEMS CORP. (/)	P.O. No.	: 2523
Address	: Legazpi City	Date	: _____
E-mail Address	:	Mode of Procurement	: _____
Telephone No.	:	Direct Contracting	: _____
TIN	:		
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:			
Place of Delivery	:	P.O. No.	:
Date of Delivery	:	Date	:
Stock No.	Unit	DESCRIPTION	QTY.
1	pcs	TONER (INEO 226) ()	2
			Unit Cost
			3,437.50
			Amount
			6,875.00
SIX THOUSAND EIGHT HUNDRED SEVENTY FIVE PESOS ONLY			6,875.00

9:00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conformed:  **RONNEL U. LIM**
Municipal Mayor

COPYLANDIA OFFICE SYSTEMS CORP.
Signature over printed name of Supplier

Date: _____

Funds Available:

AVA E. OBRIQUE
Municipal Accountant

ALOBS. No. : _____

Amount : _____