

Standard Form Number: SF-GOOD-49

Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF GUBAT  
Manook St., Gubat, Sorsogon

**Notice of Award**

February 07, 2024

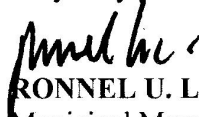
RODOLFO J. JARABO  
ALLEN TRADING  
Gabarda Bldg., Rizal St. Polvorista,  
Sorsogon City

Dear Sir:

We are happy to notify you that your Bid dated February 01, 2024 or execution of the **Purchase of IT Equipment and Accessories for Municipal Assessor's Office use, with reference no. PR1688**, for the Contract Price of equivalent to **TWO HUNDRED EIGHTY-EIGHT THOUSAND EIGHT HUNDRED NINETY-FOUR PESOS (₱288,894.00)** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,

  
**RONNEL U. LIM**  
Municipal Mayor

Conforme 

RODOLFO J. JARABO  
ALLEN TRADING  
Date: \_\_\_\_\_

Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF GUBAT  
Manook St., Gubat, Sorsogon

**NOTICE TO PROCEED**

February 12, 2024

RODOLFO J. JARABO  
ALLEN TRADING  
Gabarda Bldg., Rizal St. Polvorista,  
Sorsogon City

Dear Sir:

The attached Contract Agreement having been approved, notice is hereby given to ALLEN TRADING that work may commence on the **Purchase of IT Equipment and Accessories for Municipal Assessor's Office use, with reference no. PR1688**, effectively three days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Gubat.

Very truly yours,



**RONNEL U. LIM**  
Municipal Mayor

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder: MR. RODOLFO J. JARABO

Authorized Signature: \_\_\_\_\_



**PURCHASE ORDER (SF-GOOD-58)**  
**Local Government Unit - Gubat, Sorsogon**

**1688**

Supplier : <b>ALLEN TRADING</b> (/)	P.O. No. : <u>2709</u>
Address : <b>Rizal St. Talisay, Sorsogon City</b>	Date : _____
E-mail Address : _____	Mode of Procurement
Telephone No. : _____	<b>Public Bidding</b>
TIN : _____	

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : _____	P.O. No. : _____
Date of Delivery : _____	Date : _____

Stock No.	Unit	DESCRIPTION	QTY.	Unit Cost	Amount
1	units	CPU: i7 3Ghz and 16GB or 1TB HPP higher RAM, 512GB or higher SSD Storage, Windows 10 or latest OS 64bit ver not trial version, atleast 4GB videocard bundled with wireless network card, wired Keyboard and optioal USB mouse 24" LED Monitor, UPS ()	3	79,199.00	237,597.00
2	units	Printer L3250 ()	2	22,399.00	44,798.00
3	unit	Internet router ()	1	6,499.00	6,499.00

**TWO HUNDRED EIGHTY EIGHT THOUSAND EIGHT HUNDRED NINETY  
FOUR PESOS ONLY**

\*\*\*\*\*  
**288,894.00**

*[Signature]*  
**16 FEB 2024**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one(1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme;

**ALLEN TRADING**

Signature over printed name of Supplier

Date

*[Signature]*  
**RONNEL U. LIM**  
Municipal Mayor

Funds Available:

**AVA E. OBRIQUE**  
Municipal Accountant

ALOBS. No. : \_\_\_\_\_  
Amount : \_\_\_\_\_

SIGNED IN THE PRESENCE OF:

Republic of the Philippines  
**LOCAL GOVERNMENT UNIT OF GUBAT**  
Manook St., Gubat, Sorsogon

**CONTRACT AGREEMENT**

THIS AGREEMENT made the 8<sup>th</sup> day of February, 2024 between **THE LOCAL GOVERNMENT UNIT OF GUBAT** of the Philippines (hereinafter called "the Entity") of the one part and **ALLEN TRADING** of **Sorsogon City** (hereinafter called "the Supplier") of the other part:

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Purchase of IT Equipment and Accessories for Municipal Assessor's Office use, with reference no. PR1688** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **TWO HUNDRED EIGHTY-EIGHT THOUSAND EIGHT HUNDRED NINETY-FOUR PESOS (P288,894.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conform thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **TWO HUNDRED EIGHTY-EIGHT THOUSAND EIGHT HUNDRED NINETY-FOUR PESOS (P288,894.00)** or such other sums as may be ascertained, **ALLEN TRADING** agrees to the **Purchase of IT Equipment and Accessories for Municipal Assessor's Office use, with reference no. PR1688** in accordance with his/her/its Bid.

ALLEN TRADING by:

  
**RODOLFO H. JARABO**  
Owner/ Manager

SIGNED IN THE PRESENCE OF:

LOCAL GOVERNMENT UNIT OF GUBAT


by:

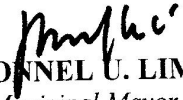
  
**RONNEL U. LIM**  
Municipal Mayor

SIGNED IN THE PRESENCE OF:


4. The **LOCAL GOVERNMENT UNIT OF GUBAT** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**RODOLFO J. JARABO**  
*Owner/Manger*  
for:  
**ALLEN TRADING**

  
**RONNEL U. LIM**  
*Municipal Mayor*  
for:  
**LOCAL GOVERNMENT UNIT OF GUBAT**


ALLEN TRADING by:

  
**RODOLFO J. JARABO**  
*Owner/ Manager*

Subscribed and Sworn to before me by the affiant  
this 12 <sup>2024</sup> in the City of Sorsogon, Philippines.


**FEB 12 2024**

Doc. No. 181  
Page No. 18  
Book No. III  
Series of 2024.

  
**ATTY. JOEL E. FULGUERAS**  
Notary Public - Sorsogon City until Dec 31, 2025  
Roll No. 63054  
Natarial Commission No. 2023-366  
IBP Lifetime No. 015624 01-06-2017 Pasig City  
PTR No. 5191838 01-02-2024 Sorsogon  
MCLE Compliance No. VII-0000954 09-26-2019 Pasig City  
B. Flores St., Piot Sorsogon City

SIGNED IN THE PRESENCE OF:

LOCAL GOVERNMENT UNIT OF GUBAT

by:   
**RONNEL U. LIM**  
*Municipal Mayor*